

Columbia Valley Services Committee

Amended Agenda



March 5, 2020

5:45 pm

Members: *Directors Sterzer (Chair), Director Miller (Vice Chair), Director Reinhardt, Director Clovechok and Director Wilkie*

Voting Rules: *Unless otherwise indicated on this agenda, all Directors have one vote and a simple majority is required for a motion to pass.*

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MINUTES OF THE COLUMBIA VALLEY SERVICES COMMITTEE MEETING

February 13, 2020
Regional District Office, Cranbrook, BC

PRESENT:	Acting Committee Chair C. Reinhardt Board Chair R. Gay Director S. Clovechok Director G. Wilkie Alternate Director G. Taft	Village of Radium Hot Springs Electoral Area C Electoral Area F Electoral Area G District of Invermere
ABSENT:	Director A. Miller Committee Chair K. Sterzer	District of Invermere Village of Canal Flats
STAFF:	S. Tomlin S. Moskal C. Thom	Chief Administrative Officer Corporate Officer Executive Assistant (Recording Secretary)

Call to Order

The meeting was called to order at 6:07 pm.

MOVED by Director Wilkie

SECONDED by Director Clovechok

THAT Director Clara Reinhardt be appointed as Acting Committee Chair for the February 13, 2020 Columbia Valley Services Committee meeting.

CARRIED

Acting Committee Chair Clara Reinhardt assumed the Chair.

Adoption of the Agenda

MOVED by Director Wilkie

SECONDED by Director Clovechok

THAT the agenda for the Columbia Valley Services Committee meeting be adopted.

CARRIED

Adoption of the Minutes

January 9, 2020 Meeting

MOVED by Director Clovechok

SECONDED by Director Wilkie

THAT the Minutes of the Columbia Valley Services Committee meeting held on January 9, 2020 be adopted as circulated.

CARRIED

Invited Presentations & Delegations

Columbia Valley Local Conservation Fund Program

Juliet Craig, Manager, Kootenay Conservation Program, reviewed the Technical Review Committee's 2020 funding recommendations under the Columbia Valley Local Conservation Fund Program.

Columbia Valley Airport Society Funding Request

Max Fanderl, explained that the Fairmont Hot Springs Resort will no longer operate and maintain the Columbia Valley Airport and requested interim funding for two-years noting that the interim working group is exploring other funding options. Mr. Fanderl expressed his concerns with the current situation and the need to maintain the Columbia Valley Airport and continue to provide services for public health and safety in rural areas.

Valley Visitor Services Program Year End Report & Funding Request

Jessica Fairhart, Executive Director, Tourism Radium, reviewed the 2019 Valley Visitor Services year end report and asked the Board for a grant of \$100,000 to fund the Valley Visitor Services in 2020.

Lake Windermere Whiteway Funding Request

Duncan Whittick and Cam Gillies, provided a review of the Lake Windermere Whiteway operations from 2016-2020 noting that in 2017 they entered into an agreement with Lake Windermere Ambassadors to have the Ambassadors on the lake to provide information to the public on trail safety. They requested support for continued annual funding of the Whiteway in the amount of \$10,000/year.

Invermere Public Library Funding Request

Anne Rogers, Library Director, presented a review of the services provided by the Invermere Public Library and requested an increase in funding for 2020 explaining that the funding will allow for the library to continue to operate at 48 hours per week as well as be able continue to provide, and possibly expand, additional outreach services to outlying communities such as Edgewater and Canal Flats.

The meeting recessed at 7:35 pm and reconvened at 7:44 pm.

Director Gay left the meeting at 7:44 pm.

Unfinished Business**Columbia Valley Local Conservation Fund Program**

Director Gay joined the meeting at 7:51 pm.

48972

MOVED by Director Reinhardt

SECONDED by Director Wilkie

THAT the following projects, totaling \$114,781, be approved for funding under the Columbia Valley Local Conservation Fund for 2020:

- Lake Windermere Community Based Watershed Monitoring – \$11,296
- Reintroducing the Northern Leopard Frog to Columbia Marshes – \$21,000
- Columbia Valley Swallow – \$10,000
- Columbia Valley Farmland Advantage Stewardship – \$17,985
- Conservation of Biodiversity in the Columbia Wetlands – \$20,000
- Luxor Linkage Resiliency and Forest Restoration – \$15,000
- CLSS Water Quality, Quantity, Education and Communication Work – \$13,000
- Strategic Invasive Plant Control of Leafy Spurge – \$6,500

CARRIED

New Business**Valley Visitor Services - Funding Request**

48978

MOVED by Director Clovechok

SECONDED by Alternate Director Taft

THAT a grant of \$100,000 be approved from the Columbia Valley Economic Development Service for the Radium Hot Springs Chamber of Commerce to support the 2020 Valley Visitor Services Program.

CARRIED

Lake Windermere Whiteway - Funding Request

MOVED by Alternate Director Taft

SECONDED by Director Clovechok

THAT the Columbia Valley Recreation Service Funding Policy be amended by increasing the grant provided for the Lake Windermere Whiteway to \$10,000 per year.

OPPOSED: Director Clovechok, and Director Reinhardt

DEFEATED

MOVED by Director Clovechok
SECONDED by Director Wilkie

THAT the annual grant for the Lake Windermere Whiteway from the Columbia Valley Recreation Service remain at \$7,500.

CARRIED

Note: On February 14, 2020, the Board defeated the above recommendation. In accordance with the Columbia Valley Recreation Service Funding Policy, the annual grant for the Lake Windermere Whiteway remains at \$7,500.

Invermere Public Library - Funding Request

MOVED by Alternate Director Taft
SECONDED by Director Wilkie

THAT the 2020 grant from the Library Grants-in-Aid Service for the Invermere Public Library be increased to \$131,885.

OPPOSED: Director Clovechok, and Director Reinhardt

DEFEATED

48984

MOVED by Director Clovechok
SECONDED by Director Reinhardt

THAT the 2020 grant from the Library Grants-in-Aid Service for the Invermere Public Library include a 2% inflationary increase.

CARRIED

Columbia Valley Airport Society - Funding Request

48973

MOVED by Director Clovechok
SECONDED by Director Wilkie

THAT the request from the Columbia Valley Airport Society for operational funding for the Columbia Valley Airport in 2020-2021 be referred to staff for a report on funding options.

CARRIED

Columbia Valley Victim Services - Funding Request

48974

MOVED by Director Clovechok
SECONDED by Director Wilkie

THAT a Discretionary Grant-in-Aid be provided to Family Dynamix for Columbia Valley Victim Services in 2020 and 2021 in the following amounts:

- Electoral Area F - \$11,000
- Electoral Area G - \$5,000

CARRIED

48975

MOVED by Director Clovechok
SECONDED by Director Reinhardt

THAT the request from Family Dynamix to provide annual funding for Columbia Valley Victim Services be forwarded to the next strategic priority planning meeting to consider creation of a Columbia Valley Victim Assistance service.

CARRIED

Draft 2020 - 2024 Financial Plan

Holly Ronnquist, CFO, presented the draft 2020 - 2024 Financial Plan.

Director Gay left the meeting at 8:39 pm.

Invermere Transfer Station - Funding Request

48976

MOVED by Director Clovechok

SECONDED by Alternate Director Taft

THAT a contribution of \$100,000 from the Columbia Valley Solid Waste Service be provided to the District of Invermere for operation of the Invermere Transfer Station in 2020.

CARRIED

Columbia Valley Economic Development

48977

MOVED by Director Clovechok

SECONDED by Alternate Director Taft

THAT "other projects" in the 2020 Columbia Valley Economic Development Service budget be reduced by \$11,312.

CARRIED

Columbia Valley Food and Farm – New Funding Request

48979

MOVED by Alternate Director Taft

SECONDED by Director Clovechok

THAT the request from Columbia Valley Food and Farm for funding to support the publication and distribution of the annual Columbia Valley Food and Farm Guide be referred to the Columbia Valley Community Economic Development Advisory Commission.

CARRIED

Columbia Valley Centre - Funding Request

MOVED by Director Wilkie

SECONDED by Alternate Director Taft

THAT the Columbia Valley Recreation Service Funding Policy be amended as follows:

- under Facilities, delete reference to funding the Multi-Use Arts & Recreation Facility in Invermere in 2015-2019, which is now complete;
- under Facilities add:
 - Facility: Columbia Valley Centre
 - Owner/Tenure Holder: District of Invermere
 - Type of Funding: Capital and Operating
 - Amount/Basis of Funding: \$100,000 per year for 3 years commencing in 2020
 - Funding Conditions:
 - RDEK to have 25% of the seats on the operations committee.
 - All users, user groups, and other stakeholders within the Columbia Valley Recreation Service Area to be treated equally with respect to fees and terms of use.

OPPOSED: Director Clovechok, and Director Reinhardt

DEFEATED

48980

MOVED by Alternate Director Taft

SECONDED by Director Clovechok

THAT the Columbia Valley Recreation Service Funding Policy be amended as follows:

- under Facilities, delete reference to funding the Multi-Use Arts & Recreation Facility in Invermere in 2015-2019, which is now complete;
- under Facilities add:
 - Facility: Columbia Valley Centre
 - Owner/Tenure Holder: District of Invermere
 - Type of Funding: Capital and Operating
 - Amount/Basis of Funding: \$100,000 in 2020

CARRIED

Columbia Lake Recreation Centre - New Funding Request

48983
MOVED by Director Wilkie
SECONDED by Director Clovechok

THAT the Columbia Valley Recreation Service Funding Policy be amended by adding the following to the table of Facilities:

- Facility: Columbia Lake Recreation Centre
- Owner/Tenure Holder: Akisq'nuk First Nation
- Type of Funding: Operating
- Amount/Basis of Funding: \$30,000 in 2020

CARRIED

Radium Public Library - Funding Request

48985
MOVED by Alternate Director Taft
SECONDED by Director Clovechok

THAT the 2020 grant from the Library Grants-in-Aid Service for the Radium Hot Springs Public Library include a 2% inflationary increase.

CARRIED

Bylaws

Bylaw No. 2976 (CVCEDAC) - Introduction

48986
MOVED by Director Clovechok
SECONDED by Director Wilkie

THAT Bylaw No. 2976 cited as "Regional District of East Kootenay - Columbia Valley Community Economic Development Advisory Commission Bylaw No. 2757, 2017 - Amendment Bylaw No. 1, 2020" be introduced.

CARRIED

Adjournment

The meeting adjourned at 10:13 pm.

A/Committee Chair Clara Reinhardt

Shannon Moskal, Corporate Officer

Date February 27, 2020
Author Holly Ronnquist, CFO
Subject Columbia Valley Airport Funding Request

REQUEST

The Columbia Valley Airport Society has requested interim funding of \$60,000 per year in 2020 and 2021.

OPTIONS

1. THAT operational funding of up to \$60,000 be provided to the Columbia Valley Airport Society in 2020 and 2021 from the Columbia Valley Economic Development Service, subject to the following conditions being completed to the satisfaction of the RDEK by August 14, 2020:
 - An Annual General Meeting be held with audited 2019 financials;
 - Directors and Officers liability insurance be purchased;
 - Election of a new Board and Officers that represent the Columbia Valley geographically;
 - Development of a skills matrix to recruit qualified board members to assure proper oversight of the Society;
 - Registration of updated bylaws, including bylaws that prevent any single entity, business, corporation, or not for project organization from holding a majority of the votes on the Society Board;
 - Fully costed business plan be prepared; and
 - An operations/procedures review and work plan to support the business plan be prepared;and further, that the grant be included in the 2020-2024 Financial Plan.
2. THAT Discretionary Grants in Aid be provided to the Columbia Valley Airport Society to support operations of the Columbia Valley Airport in 2020 and 2021 in the following amounts:

Electoral Area F	\$ _____
Electoral Area G	\$ _____

subject to the following conditions being completed to the satisfaction of the RDEK by August 14, 2020: (see Option 1)

and further, that the grant be included in the 2020–2024 Financial Plan.
3. THAT the request from the Columbia Valley Airport Society for a grant to support operations of the Columbia Valley Airport be denied.
4. THAT the establishment of a Columbia Valley Airport Service to provide annual operational funding to the Columbia Valley Airport be referred to the next priority setting process.

RECOMMENDATION

Options 1 and 4

BACKGROUND/ANALYSIS

The Columbia Valley (CV) Airport is located at Fairmont Hot Springs and has been operated by the CV Airport Society (CVAS) with funding from Fairmont Hot Springs Resort (FHSR) since 1986 (the funding for 2019 was \$180,000). FHSR has given notice that they will cease funding the annual operations effective March 31, 2020.

The CV Airport is comprised of a 6,000' asphalt runway that is 100' wide. There is an adjacent terminal building that is located on FHSR owned lands.

The airport is used for tourism and industry purposes as well as medical evacuation flights, search and rescue flights and has acted as a base for fighting forest fires. A statistical report of usage has not been provided, but the RDEK received a verbal report that there were 30 medical evacuation flights out of the CV Airport in 2019.

The RDEK funded a consulting contract with Granite River Consulting to establish a governance model for the Columbia Valley Airport Society and to create a business plan, specifically identifying funding partners with a goal toward long term stability. The contract will be funded out of Electoral Area F Economic Development Service.

The CVAS attended the February 13, 2020 Columbia Valley Services Committee meeting as a delegation requesting support to continue operating the airport. The CV Services Committee considered the request and referred the item to staff to prepare a report on funding options.

SPECIFIC CONSIDERATIONS

Financial – Budget

The 2020 – 2024 Draft Financial Plan does not currently include funding of the \$60,000 grant request from CVAS. Any decision made at the March 5, 2020 CV Services Committee meeting will be included in the Financial Plan being presented to Board March 6.

Financial – Service and Apportionment Options

Funding to the CVAS could be provided under the Columbia Valley Economic Development service. Alternatively, funding could be provided through the Discretionary Grants in Aid (DGIA) service or the Economic Development Services for Electoral Areas F and G, leaving the CV Municipalities to fund their portion through their respective operating budgets. If funding is to be provided on a longer-term basis, an Airport Funding service should be established.

The CV Economic Development Service is apportioned by the number of class 6 properties in each jurisdiction. The DGIA and Electoral Area Economic Development Service calculations could be apportioned based on converted assessment or population and then taxed based on converted assessment for each jurisdiction. In all service options, the budget would need to be updated for the amount granted. A summary of options and cost per jurisdiction/average household is as follows:

CV Economic Development Service

Jurisdiction	# Class 6 Properties	Allocation	Cost Per Avg Residential \$354,000
Invermere	218	\$ 18,167	\$ 5.60
Radium	116	9,667	7.40
Canal Flats	34	2,833	6.10
Area F	300	25,000	3.30
Area G	52	4,333	3.90

Apportioned by Assessment or Population

Jurisdiction	Allocation by Assessment	Cost Per Avg Residential \$354,000	Allocation by Population	Cost Per Avg. Residential \$354,000
Invermere	\$ 14,037	\$ 4.40	\$ 21,457	\$ 6.70
Radium	5,731	4.40	4,910	3.70
Canal Flats	2,019	4.40	4,227	9.10
Area F	33,380	4.40	20,154	2.60
Area G	4,833	4.40	9,251	8.30

Attachment

To: Columbia Valley Committee/Directors

From: Wendy Booth, Granite River Consulting

BRIEFING NOTE, February 3, 2020

Purpose

The purpose of this briefing note is to present a case for the Regional District of East Kootenay to support an interim funding request to enable the Columbia Valley Airport Society to continue operations in the short term as it restructures its operational plan.

Background

The Columbia Valley Airport Society (CVAS) incorporated as a non-profit Society in British Columbia on March 11, 1986 and transitioned to the new Societies Act on September 24, 2018.

The CVAS constitution, purposes are:

- a) to develop, maintain and operate the Columbia Valley Airport at Fairmont Hot Springs, BC;
- b) to provide airport service for the residents and visitors of the Columbia Valley and immediate district;
- c) to acquire, hold, lease, manage, rent or sell real property for the purpose of developing and maintaining flying and landing fields, airports, air harbours, terminals and hangers for the care, housing and reception and dispatch of aircraft;
- d) to apply for and obtain all such licenses and permits from municipal, provincial or other proper authority as may be requisite for the purposes of the society; and,
- e) to do all such other things as are incidental or conducive to the attainment of the purposes of the society.

CVAS; owns 46 acres of land; with A-2 zoning, and an OCP designation of Industrial. This property is actively being used as 6000' by 100' asphalt runway.

The adjacent terminal building is located on Fairmont Hot Springs Resort (FHSR) owned lands.

The current Board of Directors comprise of FHSR senior management and shareholders. The operations of the airport are managed by three (3) staff of FHSR. The airport has been entirely managed and funded by FHSR for since inception.

FHSR has given notice to the CVAS Board of Directors that they will cease funding the annual operations effective March 31, 2020. In 2019; this was approximately \$180,000.

There is a mortgage of approximately two (2) million which is owed to FHRS, recognizing a past capital contribution that FHSR made to the airport. There are ongoing discussions with FHRS senior management and shareholders to ensure this is not a liability for the CVAS in the future.

The three staff who; have been managing the airport have been given their termination notice by FHSR.

The Columbia Valley Airport is a key asset for the immediate service communities stretching from Canal Flats to Spillimacheen. It plays a critical role in providing public safety services of medical evacuations flights, military training in conjunction with being an important and vital base for forest fire services and search and rescue operations. Further, direct and indirect economic benefits for the Columbia Valley are achieved for tourism and industry.

Current Status

CVAS is working with Columbia Basin Trust (CBT) through the non-profit program to complete an organization assessment.

On January 24, 2020; a facilitated session took place with attendance of 23 stakeholders from various sectors including: all levels of Government, BC Ambulance, BC Forest Service, community groups, tourism and industry stakeholders.

As a result of this meeting, an interim group has formed with the goal of securing short term funding.

The three current employees have agreed to continue to work at the airport on a volunteer basis until such time as long-term funding can be secured. The details of this working relationship are being explored in terms of insurance coverage, liability, timeline and reporting.

Proposed Financial Budget

Based on past 5-year averages

Revenue	\$25,000 (primarily achieved through commission on fuel sales)
Expenses	<u>\$85,000</u> (annual overhead costs of insurance, hydro, repairs and maintenance)
Shortfall	\$60,000*
*Note: This does not include salaries, it should also be noted that for 2019, the wages and benefits were \$81,000.	

Request from the RDEK

CVAS requests that the Regional District of East Kootenay (RDEK) provide interim funding effective April 1st, 2020 in the amount of \$60,000 a year for two years.

In addition to funding from RDEK, the interim working group is exploring other avenues of funding in both the private and public sectors.

CVAS is committed to looking for long-term sustainable funding; including; an option that would see the creation of a service area; however, it is noted that this option is not currently in the RDEK work plan.



LEGISLATIVE ASSEMBLY

OF BRITISH COLUMBIA



Doug Clovechok, MLA
Columbia River - Revelstoke

January 31, 2020

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs BC
V0B 1L2

Re: Support for the Fairmont Hot Springs Airport and Columbia Valley Airport Society

To whom it may concern,

I am taking this opportunity to speak to the importance of the Fairmont Hot Springs Airport which has been funded for many years by Fairmont Hot Springs Resort (FHSR) with oversight from the Columbia Valley Airport Society (CVAS). It is my understanding that FHSR is no longer in a position to continue their funding.

This small rural airport serves the community in many ways and has become an essential service for the Columbia Valley in terms of public safety. The airport is key to public safety as it provides a staging area for multiple medical evacuations, fixed wing or helicopter, as well as a base for BC Wildfire Services. The Canadian military also use the airport for training exercises. The airport also provides multiple direct and indirect economic benefits to the resource and tourism sectors.

The CVAS has recently held an emergency meeting to address the need for interim funding for the airport that will ensure it will not be closed; funding that needs to be secured by March 31, 2020. I have been advised that the CVAS is aggressively developing a business plan that will ensure long term sustainable funding.

It is my hope that this vital community asset continues to operate.

Yours truly,

Doug Clovechok
Member of the Legislative Assembly
Columbia River-Revelstoke

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Room 016 Parliament Buildings
Victoria BC V8T 2T8
Doug.Clovechok.MLA@leg.bc.ca



ROB MORRISON

Member of Parliament
Kootenay–Columbia

January 28th, 2020

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC V0B 1L1

To Whom it may concern:

It has recently come to my attention that the Fairmont Airport, which is operated by the Columbia Valley Airport Society, will no longer receive operating funding from Fairmont Hot Springs Resort.

This is a valuable community asset for the Columbia Valley that plays a vital role in the contribution to area public safety by facilitating medical evacuations while also acting as a base for forest fire support. Beyond matters of public safety, there are numerous economic benefits for the resource and tourism industries, and it is my hope that this important community asset continues to operate.

Sincerely,

Rob Morrison, MP
Kootenay–Columbia
Deputy Shadow Minister
Public Safety and Emergency Preparedness

Cranbrook 800 C Baker St, Cranbrook BC V1C 1A2 | TEL 250.417.2250 | FAX 250.417.2253 | E-MAIL rob.morrison@parl.gc.ca
Ottawa 911 Justice Bldg, House of Commons, Ottawa ON K1A 0A6 | TEL 613.995.7246 | FAX 613.996.9923 | E-MAIL rob.morrison@parl.gc.ca



ROBMORRISONMP



Wildfire Service

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
VOB-1L1

Jan 31, 2020

Reference: Fairmont Airport -CYCZ

To Whom it may concern;

The Southeast Fire Centre (SEFC) is responsible for wildfire operations from the U.S. border northward to the Mica Dam and from the Okanagan Highlands/west side of the Monashee Mountains eastward to the Alberta border.

The SEFC regards the Fairmont Airport as a very important asset for its wildfire response capabilities. Located centrally in the Rocky Mountain Trench, helicopter and fixed-wing airtanker resources used in our fire control operations are routinely positioned there in preparedness for fire activity. Helicopters working from Fairmont are available to rapidly access new fire starts in the considerable amount of local wildland-urban interface areas as well as in more remote areas. These local fires benefit not only from this rapid, initial response of the helicopters but also from the proximity to return to the airport to refuel before returning to the fire to resume work -another major factor in the efficacy of wildfire air operations.

Commercial helicopter operators wanting to be hired by the SEFC for fire response are well-aware of the strategic location of this airport therefore most periods of significant fire hazard find highly capable, ready-for-hire helicopters and crew from across Canada sitting at the Fairmont Airport awaiting hire. Most helicopters that pre-position in "speculation" at this airport are medium-lift, specializing in bucketing large volumes of water onto fires. The Airport itself provides the basic conveniences for air crew (shade, toilets, coffee, water, power, security, etc.) while the fuelling services provided are acknowledged by our aircrews as highly professional cumulatively making the Fairmont Airport a desirable location for air carriers and their crews.

Ministry of Forests, Lands,
Natural Resource Operations
and Rural Development

BC Wildfire Service
Southeast Fire Centre

Location:
South end of Castlegar
Airport

Mailing Address:
208 Hughes Road
Castlegar, BC V1N 4M5
Tel: (250) 365-4040
Fax: (250) 365-9925



Wildfire Service

It is a rare year when we do not position BCWS rappel crews with their helicopter to "standby" for lengthy periods of fire hazard at Fairmont. When the hazard climbs to extreme we often have additional Initial Attack crews assigned to other hired helicopters standing-by at Fairmont.

Beyond wildfire response, the BC Wildfire Service is increasing its integration with other response agencies such as Emergency Management BC and as such, the Fairmont Airport will provide an important role in these integrated public-safety responses.

If desired, I am available to discuss the matter further.

Sincerely,

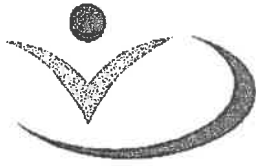
Dan McBee
Senior Wildfire Officer Aviation
Southeast Fire Centre
Email: dan.mcbee@gov.bc.ca
Phone: 250-365-4010

Ministry of Forests, Lands,
Natural Resource Operations
and Rural Development

BC Wildfire Service
Southeast Fire Centre

Location:
South end of Castlegar
Airport

Mailing Address:
208 Hughes Road
Castlegar, BC V1N 4M5
Tel: (250) 365-4040
Fax: (250) 365-9925



Interior Health
Every person matters

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1

January 31, 2020

To Whom It May Concern,

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society, will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

Interior Health has been actively using the airport in Fairmont as we work with BC Emergency Health Services to transport patients in and out of the Columbia Valley for medical care.

This is a valuable community asset for the Columbia Valley, and an essential service for public safety. The airport is key to public safety in the Columbia Valley as it allows for medical evacuations and is also an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is my hope and desire that this important community asset continue to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

If you would like to discuss further, please let me know.

Kind Regards,

Terri Domin RN BN MN
Executive Director, Clinical Operations, East Kootenay
Interior Health Authority
Terri.domin@interiorhealth.ca

Hello Director Clovechok,

It has come to my attention the Fairmont Hot Springs Airport may be at risk of closing. As the Detachment Commander of the Columbia Valley RCMP this news is concerning to me.

In my role with the RCMP, public safety is paramount and the availability of an airport in Fairmont Hot Springs is an important asset in terms of emergency planning. The RCMP utilizes rotary wing and fixed wing aircraft for operational and administrative duties including, but not limited to, the transportation of tactical response units, investigative units, explosive disposal units, radio repeater maintenance and search and rescue operations. Given our distance from our District headquarters in Kelowna and our Division headquarters in the Lower Mainland, which is where the majority of our assist units are located, air services are an essential component to our duties. Although the Invermere Airport is often utilized, my fear is that should the Invermere Airport become unavailable at any given time, our area would be inaccessible by fixed wing aircraft which could detrimentally impact public safety.

Thank you for allowing me to present my perspective on this important issue. Please do not hesitate to contact me if you have any questions.

Respectfully,

Sergeant Darren KAKUNO
Detachment Commander Columbia Valley RCMP / Government of Canada
Office: 250-342-9292
Fax: 250-342-0197
Email: darren.kakuno@rcmp-grc.gc.ca



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PO Box 1019
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P 250-342-2844
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E info@cvchamber.ca

www.TheColumbiaValley.com

Representing the communities of:

- ▲ Invermere
- ▲ Brisco
- ▲ Edgewater
- ▲ Spur Valley
- ▲ Canal Flats
- ▲ Radium Hot Springs
- ▲ Spillimacheen
- ▲ Wilmer
- ▲ Panorama
- ▲ Windermere
- ▲ Fairmont Hot Springs

Board Members

Andrea Tubbs, President
Dee Conklin, 1st Vice
Cris Leonard, 2nd Vice
Nancy Hetherington, Treasurer
Paul Stackhouse, Secretary
Clarissa Amaro
Megan Adams
Rhiannon Tutty
Nicole Morgan
Rod Turnbull
Charlene Rivard
Colin Hardwick
Richard Unger

The Columbia Valley Chamber of Commerce is an organization within the business community promoting and supporting responsible commerce through effective advocacy, communication, networking and education on behalf of its membership.



Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC, V0B 1L1

January 31, 2020

Re: Fairmont Airport Operations & Funding

To Whom It May Concern,

Representing over 270 businesses, The Columbia Valley Chamber of Commerce would like to express our strong support for the Columbia Valley Airport Society and the operation of the Fairmont Airport.

It has recently come to our attention that the airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society, will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

This is valuable community asset for the Columbia Valley, an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is our hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

Should you require any more information or wish to connect with us, our contact details are shown below. We hope you will consider supporting this worthy community economic development initiative.

Pete Bourke
Executive Director – Columbia Valley Chamber of Commerce
Phone: +1.250.342.2844
Email: ExecutiveDirector@cvchamber.ca

**Columbia Valley
Community Economic Development**



Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1

January 27, 2020

Re: Letter of Support for the Columbia Valley Airport Society

To Whom it may concern,

It has recently come to my attention that the Fairmont Airport will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided significant funding for many years.

This is a valuable community asset for the Columbia Valley, and an essential service for public safety. The airport provides critical medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is for these very important reasons that this community asset must continue to operate. We are hopeful that interim funding can be in place before the March 31, 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being researched and, ideally, secured in time.

If you would like to discuss further, please let me know.

Kind Regards

Ryan Watmough BSc MBA
Columbia Valley Community Economic Development Officer

Columbia Valley Community Economic Development Office

Email: cvced@rdek.bc.ca • Phone: 250-409-7011

A service of the Regional District of East Kootenay



January 30, 2020

To Whom It May Concern:

It has recently come to our attention that Fairmont Hot Springs Resort have given notice to the Columbia Valley Airport Society that they will stop providing operating funding at the end of March which would force the immediate closure of the Fairmont Hot Springs Airport.

This is of great concern to our organization for a number of reasons. One, the airport is key to public safety in the Columbia Valley as it is frequently used for medical evacuations. Two, it is an important base for forest fire support in our region. Three, it is used by Search & Rescue and DND for training.

In addition, there are many direct and indirect economic benefits for our community and the valleys tourism industry, and it is important infrastructure to promote for business attraction and development.

It is our belief that this important community asset must continue to operate. We understand that an interim committee has been formed with the initial task to find interim operational funding for the next 3 to 6 months to be able to keep the airport open. Further, they will analyze the airport operation and develop a long-term plan for its continued operation. We fully support any and all efforts to secure interim funding before the March 31st deadline that would enable the airport to continue operations. Our organization would also offer its full support to developing a long-term plan to ensure the airport continues to be available for years to come.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paul Stackhouse".

Paul Stackhouse
President P:
902-526-3888

c/o 5-4992 Fairmont Frontage Road, Fairmont Hot Springs, BC V0B 1L1



4992 FAIRMONT FRONTAGE ROAD
PO BOX 10002
FAIRMONT HOT SPRINGS BC V0B 1L0
fairmontcommunity@gmail.com
<http://fairmontcommunityassociation.org>

January 31, 2020

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1

To Whom it may Concern:

It has recently come to our attention that the Fairmont Airport, of which the runway is owned by the registered non-profit Columbia Valley Airport Society, will no longer receive operating funding from Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

Some members of the Fairmont Community Association have been actively using the airport in Fairmont as they reside in the area and have friends, colleagues and family visit. Having the convenience of access to the airport was pivotal in their decision to own property in Fairmont and the loss of it would have a direct impact on their lifestyle and attraction to retain property here.

The airport is a valuable community asset for the entire Columbia Valley, and an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is our hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

If you would like to discuss further, please let us know.

Yours truly,

Colin Guild, President



COLUMBIA EAGLE RESORT

8945 Strathearn Drive
Edmonton, Alberta T6C 4C8
Telephone 780 440 1056 fax 780 440 1161
Email address twaynefranchuk@gmail.com

January 30, 2020

Columbia Valley Airport Society

5225 Fairmont Resort Road
Fairmont Hot Springs, BC V0B 1L1

To Whom it may concern

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

Columbia Eagle Resorts has been using the airport in Fairmont for our consultants and resource people and their related over the past 15 years as well as our own use for principals of the company own aircraft.

This has been, and will continue to be, an extremely valuable asset for the safety and development of the Region of the East Kootenays of the Columbia Valley. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct current economic and future benefits for the resource and tourism industry and related social and business services.

It is my hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being researched and be secured prior to the tentative announced closure of the facility.

If you would like to discuss further, I am available at your convenience.

Yours truly

T.Wayne Franchuk
President, Columbia Eagle Resort Inc.



There's more to the mountains.



Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1
January 31, 2020

To Whom it may concern

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

Panorama Mountain Resort has seen the direct benefits of the airport for many social, economic and public safety reasons.

This is valuable community asset for the Columbia Valley, an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is my hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

Kind Regards

Steve Paccagnan – President & CEO



Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1
February 1, 2020

To Whom it may concern

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

RK Heliski guests has been actively using the airport in Fairmont as we have a proven history of dealing with over 52 different countries visiting BC to recreate and take part in our unique BC adventure activity of heliskiing and boarding.

This is valuable community asset for the Columbia Valley, an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is my hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

If you would like to discuss further, please let me know.

General Manager
RK Heliski



Graham Holt

Box 695
Invermere, BC V0A 1K0 Canada
1-800-661-6060 tf / 250-342-3889 p / 250-342-3466 fx



GREYWOLF

G O L F C O U R S E

Greetings,

It is disappointing to hear that the Fairmont Airport, an important asset to the Columbia Valley, is struggling to continue operations.

Like other businesses that depend on tourism, discontinuing operation of this valuable asset could seriously hinder the future of the Columbia Valley's economic growth. In addition, the Airport provides a necessary avenue for emergency responders.

The public safety and economic outlook of the Columbia Valley will be affected by this change.

I am hopeful that short term funding is implemented before the deadline in order to continue operations. I understand longer term funding is being looked into but as a business owner and member of the community this news is very concerning.

Sincerely,

Dane Thorogood
General Manager/Owner
Greywolf Golf Course

Greywolf Golf Course
Box 122, 1860 Greywolf Drive Panorama, British Columbia V0A 1T0
Phone: (250) 341-4100 www.greywolfgolf.com

Gerard Developments Ltd.

February 2, 2020

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1

To Whom it May Concern:

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

Gerard Developments Ltd. is the parent company for Sunrise International which owns Copper Point Resort and Invermere Inn and Suites. Our ownership and guests have been actively using the airport in Fairmont. Our ownership visits the property using personal and chartered aircraft. Our guests use the airport to come to the property from various regions that make it difficult to drive from.

This is valuable community asset for the Columbia Valley, an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry. Without the airport, it is my view that the economic impact would be quite significant. It is also my view that the economic impact or regular commercial air transportation at the airport could significantly enhance the economic performance in the region. As a case in point, the current ownership of Copper Point and the Invermere Inn wouldn't have acquired the assets if the airport wasn't there. They traveled on more than one occasion to assess the assets and if they wouldn't have been able to have done so as easily the acquisition wouldn't likely have transpired. This is a similar issue that other investors would have.

We understand that interim funding is being requested from RDEK. We trust that this matter will be considered thoroughly. Furthermore, we believe that bigger undertaking should be pursued to have RDEK operate the airport and subsidize regular commercial transportation for a few years to kick start this, similar to what other communities have done. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

If you would like to discuss further, please let me know.

Kind Regards



Rus Matichuk, CEO

Gerard Developments Ltd.

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1

February 3rd, 2020

To whom it may concern

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

This is valuable community asset for the Columbia Valley, an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is my hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

If you would like to discuss further, please let me know.

Kind Regards

Serge Girard

General Manager

Copper Point Resort



COPPER POINT
R E S O R T

760 Cooper Road Invermere, BC, V0A 1K2 Canada
T: 250-341-4021 F: 250-341-4001

sgirard@copperpointresort.com

www.copperpointresort.com

Mt and Valley Invermere Panorama Destination Marketing Organization

Box 738 Invermere British Columbia V0B1E0

Columbia Valley Airport Society

5225 Fairmont Resort Road

Fairmont Hot Springs, BC

V0B 1L1

Date : Feb 8, 2020

To Whom it may concern

It has recently come to my attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort provided funding for many years.

Mt and Valley Invermere Panorama DMO has been actively using the airport in Fairmont as our primary and secondary stakeholders provide the services that you use the airport.

This is valuable community asset for the Columbia Valley, an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support. In addition, there are many direct and indirect economic benefits for the resource and tourism industry.

It is my hope and desire that this important community asset continues to operate. We are hopeful that interim funding can be in place before the March 31st 2020 deadline, which will enable the airport to continue operations. We understand that longer term sustainable funding is being looked into and ideally secured in time.

If you would like to discuss further, please let me know.

Kind Regards



Douglas Mac Intosh

Chairman, Mt and Valley Invermere Panorama Destination Marketing Organization

XC CO Chair Gerry Taft

CHISEL PEAK MEDICAL CLINIC

417 – 10TH Ave.

Box 2769

Invermere, B.C. V0A 1K0

Dr. Walsh • Dr.Schaffer • Dr. Brown • Dr. Weber

February 13, 2020

Dear Ms. Clovechok

RDEK Director Area F

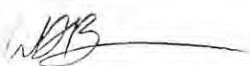
We are writing to you today on behalf of the physicians at Chisel Peak Medical Clinic in Invermere. We would like to express our support for the Fairmont airport and the important role it plays for the local community.

The Invermere District Hospital serves a catchment area from Canal Flats to Spillimacheen. We are a small rural hospital but see over 10,000 visits to the emergency department per year. We regularly depend on Cranbrook as our referral centre for most referrals to higher level of care. In cases of critically ill patients or trauma patients requiring transfer to a level one facility the process can be challenging, prolonged, and stressful. Time to care services in certain conditions can mean a major difference in outcomes for patients. In these times, the Fairmont airport has been an important local resource to expedite transfers.


Closure of the airport would have a large ripple effect on the administration of healthcare to many residents and visitors to the valley. We ask that you please take this factor into consideration when discussing the future of the airport.

Thank you for your time and consideration.

Respectfully submitted,



Dr. William Brown



Dr. Edward Schaffer



Dr. Michael Walsh



Dr. Keith Weber

February 19, 2020

Columbia Valley Airport Society
5225 Fairmont Resort Road
Fairmont Hot Springs, BC
V0B 1L1

To whom it may concern,

It has recently come to our attention that the Fairmont Airport, which the runway is owned by the registered non-profit Columbia Valley Airport Society, will no longer receive operating funding by Fairmont Hot Springs Resort. It is our understanding that the resort has provided funding for many years.

This is valuable community asset for the Columbia Valley and is an essential service for public safety. The airport is key to public safety in the Columbia Valley, it provides medical evacuations and is an important base for forest fire support.

Shuswap Indian Band members and their families have, at many times, benefited from the emergency services the airport provides.

It is our hope that this important community asset continues to operate. We are confident that longer term sustainable funding will be secured in time and are hopeful that interim funding can be in place before the March 31st, 2020 deadline, which will enable the airport to continue operations.

Sincerely,
SHUSWAP INDIAN BAND



Chief, Barbara Cote



Councillor, Tim Eugene

Councillor, Mark Thomas



Box 8000 Invermere, B.C., V0A 1K0 Telephone: (250)342-9206 Fax: (250)342-6669

Dr. S. Page

**Dr. G. Mannheimer
Dr. K. Maslowska**

Dr. B. Johnson

February 23, 2020

Regional District of the East Kootenays
Attn: Susan Clovechok, RDEK Area F Director
Columbia Valley Office
1164 Windermere Loop Road
Invermere, BC V0A1K3

Dear Susan Clovechok
RDEK Area F Director

Re: Closure of Fairmont Airport

The physicians of Invermere Medical Clinic would like to vigorously support any efforts to maintain the Fairmont airport and reinforce the importance of this facility for the provision of medical services in this area.

Invermere is a small rural town and the medical professionals in it support a considerable local and transient holiday-maker population. The geography of our valley is such that emergency medical evacuations are often a necessity be it by road or air.

With the concerning reduction in access to facilities in Calgary which is traditionally facilitated by rotary aircraft through STARS, we are seeing a significant increase in fixed wing medical evacuations. Invermere Airport is not able to handle the sized aircraft required for these missions and the only facility

that is capable is Fairmont. Closure of this facility would have a devastating impact on our ability to transfer critically ill patients to higher levels of care.

It is also worth mentioning that BC Ambulance, the provincial team responsible for medical evacuations do not have any dedicated rotary air options for the East Kootenays and if this closure were to proceed, would commit our critically ill patients to all be ambulated to Cranbrook Airport for evacuation. This would have the effect of not only an unnecessary delay in definitive care but also a further strain on our physicians, nurses and ambulance ground teams who would have to escort these patients, pulling them away from our site.

We are very concerned about the impact that this decision will have on emergency medical services in the East Kootenays and would fully endorse any efforts made to try and maintain the airport.

I appreciate your ongoing efforts to this.

With kind regards,

Dr. Gareth Mannheimer



Dr. Shannon Page



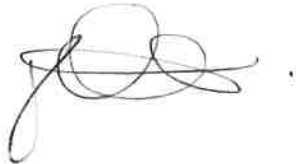
Dr. Karoline Maslowska



Dr. Bruce Johnson



Dr. Jane Fleet



February 24, 2020

Regional District of the East Kootenay
Attn: Susan Clovechok, RDEK Area F Director
Columbia Valley Office
1164 Windermere Loop Road
Invermere, BC V0A 1K3

Dear Susan Clovechok
RDEK Area F Director

Re: Closure of Fairmont Airport

The Invermere and District Hospital physician team would like to vigorously support all endeavors to help maintain the Fairmont airport in the East Kootenays and reinforce the importance of this facility for the provision of emergency medical services in the area.

Invermere and District Hospital is a small rural facility with a disproportionately busy emergency department compared to smaller hospitals in the province. Consequently, the hospital provides medical care to a considerable local and visiting tourist population. The geography, weather and subsequent transportation access to our valley is such that emergency medical evacuations are frequent occurrences be it by road or air.

The reduced access to high level facilities in Calgary by rotary aircraft has resulted in significant increases in fixed wing aircraft medical evacuations. As a consequence of its size, Invermere Airport is not able to handle the aircraft required for these missions and is unable to support nighttime flights. The only facility that is capable is Fairmont. Closure of this facility would have a devastating impact on our ability to transfer critically ill patients to higher levels of care.

BC Ambulance Services lack any dedicated rotary air-craft options for the East Kootenays. Should this closure proceed, the consequence would be that our most vulnerable and time sensitive patients would require road transfers to Cranbrook Airport for evacuation. This unnecessary delay in definitive care would have the added impact of further straining our physicians, nurses and ambulance ground teams who would have to escort these patients, pulling

Cell: 250-270-0693
Office: 250-342-9206
Email: gmannheimer@gmail.com
Web: www.interiorhealth.ca

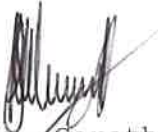
INTERIOR HEALTH
Invermere & District Hospital
Box 2069
Invermere, BC, V0A 1K0

them away from our site. It would also certainly make recruitment of further medical staff more difficult.

We are deeply concerned about the impact that this decision will have on emergency medical services in the East Kootenays and would fully endorse any efforts made to try and maintain the Fairmont airport.

I appreciate your ongoing attention to this.

With kind regards,



Dr. Gareth Mannheimer
Chief of Staff
Invermere & District Hospital

Date February 26, 2020
Author Holly Ronnquist, CFO
Subject 2020-2024 Five-year Financial Plan – Draft #2

Financial Plan Summary

Attached for review is a draft five-year financial plan. Included is a summary showing overall changes from 2019 and identifying larger items impacting the operating budget. Following that is a spreadsheet summarizing the impacts on taxation (requisition) broken down by jurisdiction. These requisition figures are not an invoice to municipalities, but rather a tax levy on municipal properties for RDEK services that are collected on behalf of the RDEK. As a regional district, we are not a taxing authority; we rely on municipalities and the Province to collect property taxes from our constituents within their respective jurisdictions.

Tax changes for each jurisdiction vary depending on the Services in which they participate, and the tax requirements of those Services. Apportionment among participants is also affected by changes in assessed values. Where assessments increase in one area and decrease in another, taxation will shift to those areas with increasing assessed values.

Individual Service Budgets

Following the summary are separate budgets for each RDEK Service, along with budget summary memos for most Services, which have been updated with decisions made at the February 13, 2020 Committee meetings (highlighted in yellow). Each Service stands alone financially, and all funds collected for a Service remain with it. Unless otherwise noted, the 2019 surplus for each service is carried forward to support 2020 expenditures. The amount of the surplus impacts the amount of taxation required in 2020. You will note this effect referenced in many of the budget memos, under 'CFO Comments.'

The Services to be reviewed in each Committee meeting are bookmarked on that Committee's agenda.

Salaries

As part of the process for each Service to track expenses separately, staff who work on multiple Services (which is most of us) code their time out on their weekly timesheets so that salaries are charged to the Services we spend time on. During the financial plan process, we try to forecast which Services our time will be spent on in the coming year. As a result of the difference between our predictions and the reality in the year, there will be variances, with some Services being over budget for salaries, and others under.

Date February 26, 2020
Author Holly Ronnquist, CFO
Subject 2020 – 2024 Five Year Financial Plan Draft # 2 – Summary of Changes

BACKGROUND

The draft #1 of the financial plan was presented for review and discussion at the February Board meeting. The attached draft incorporates the changes made at that time, as well as changes resulting from new information, and budget meetings held since then.

INFORMATION

Attached is an updated version of the five-year financial plan. Overall, budgeted expenditures are \$75,940 lower than presented in February. Changes from the version presented in February are outlined below:

- General Administration – Tax increase of \$10,600 due to adding the AKBLG annual sponsorship of \$4,000 to the service, providing a \$7,500 grant to the Kootenay Indian Anniversary of Residential School Closing; increasing the Ktunaxa/Kinbasket Treaty Advisory Committee by \$1,750 and a reduction in wages.
- Electoral Area Administration – Tax decrease of \$6,494 due to moving the AKBLG sponsorship to General Administration, a reduction in wages and additional surplus from 2019.
- DGIA Electoral Area F – Tax increase of \$5,050 to partially fund addition of grant to CV Victim Assistance of \$11,000, the remainder from reduction in general grants.
- DGIA Electoral Area G – Tax increase of \$2,500 to partially fund addition of grant to CV Victim Assistance of \$5,000, the remainder from reduction in general grants.
- Animal Control – Tax decrease of \$4,000 due to additional 2019 surplus of \$5,498. Year end 2020 surplus increased by of \$1,498.
- Fernie Rural Fire – Tax decrease of \$33,311 due to additional 2019 surplus.
- Columbia Valley Solid Waste – Tax decrease of \$20,000 due to committee decision to increase the District of Invermere transfer station grant by \$50,000 instead of the \$70,000 requested.
- Area F Cemeteries – Tax decrease of \$3,500 as the result of a \$5,000 decrease in grant request for Fairmont cemetery, increased 2020 year end surplus by \$1,500.
- Planning – Reduction of Municipal Contract revenue by \$20 due to dissolution of Jumbo Glacier Resort Municipality and increase portion paid by Electoral Areas through taxation.

- Columbia Valley Economic Development – Tax decrease of \$11,312 by reducing other projects budget to maintain taxation at 2019 level.
- Columbia Valley Recreation – Tax increase of \$4,457 due to committee approval of Columbia Lake Recreation Centre grant of \$30,000; reduction to Columbia Valley Centre grant from \$120,000 requested to \$100,000; decision to keep Lake Windermere Whiteway grant at \$7,500 and additional 2019 surplus.
- Libraries Grant in Aid – Tax decrease of \$40,337 due to committee decision to deny requested increases for Invermere and Radium Library grants and increase by 2% inflation.
- Holland Creek Sewer – Tax decrease of \$7,000 due to updated 2019 surpluses.

The total taxation from the financial plan has decreased by \$103,347.

The cover memos for the above services have been updated with these changes and are available on the full version of the 2020 – 2024 Financial Plan Draft #2.

Attachment

Date: February 26, 2020
Author: Holly Ronnquist, CFO
Subject: 2020 – 2024 Five-year Financial Plan Summary – Includes February Board Decisions

Overall, total 2020 operating expenditures are increasing 4.3% (\$1.39 Million) from 2019.

Setting aside extraordinary items, notably some significant grants, there is a 3.4% increase in what we have termed the 'Shared Operating Budget' made up of the services shared by most jurisdictions. The breakdown is shown below.

	2020	2019	Increase	%
Shared Operating Budget* (Refer to details on Page 2)	\$16,331,262	\$15,792,123	\$539,139	3.4%
Extraordinary Items:				
• Affected Forestry Worker Grant	75,000	0		
• Community Works Fund Grants	772,500	1,175,000		
• Fuel Management, Agriculture, And Firesmarting (granted projects)	338,060	412,758		
• Rural Dividend, CBT Grants (RDEK & Other Orgs), Emergency Program Grants	892,941	374,138		
• Regional Agricultural Project (3 years)	246,360	252,314		
SUBTOTAL	\$2,324,861	\$2,214,210		
Total Shared Budget*	\$18,656,123	\$18,006,333	\$649,790	3.6%
Non-shared Items				
• Municipal Debt Payments	4,554,291	4,554,291		
• Service Areas	8,212,175	7,686,122		
• Utilities	2,497,802	2,285,376		
SUBTOTAL	\$15,264,268	\$14,525,789	\$ 738,479	5.1%
TOTAL EXPENDITURES	\$33,920,391	\$32,532,122	\$1,388,269	4.3%

*Shared Operating includes General Administration, Electoral Area Administration, Building Inspection, Planning, Libraries, Parks, Economic Development, Solid Waste, Septage, Weed Control, Transit, Emergency Programs and 911.

.../2

The following are some significant items affecting the 3.4% increase in the Shared Operating Budget:

Additions:

• General Admin – Board remuneration increase	11,725
• Rural Development Intern position – Rural Development of BC grant	36,000
• Wage increases	104,000
• Columbia Valley Solid Waste – cover material	100,000
• Columbia Valley Solid Waste – Fairmont Transfer Station access road	48,500
• Central Solid Waste – design, operation and closure plan/ conformance review	75,000
• Waldo Cove Park establishment	18,580

Service Areas and Utilities

The following are some significant items affecting the 5.1% increase in the Non - Shared Operating Budget:

Reductions:

• Rosen Lake Water Level Control – safety upgrades	(23,215)
• Fairmont Flood Control – debris cleanout	(61,110)
• Mosquito Control – normal control year	(27,174)
• Windermere Water – moving to East Side Lake Windermere Water (7 months)	(186,154)

Additions:

• Elk Valley Mine Tax Sharing – grants and projects	379,541
• Upper Elk Valley Fire – new contract and contribution to fire hall addition	51,875
• Area A Flood Control – archaeological mapping	35,000
• Lazy Lake Water Level Control - culvert	21,286
• Columbia Valley Recreation – Canal Flats Arena chiller replacement	125,000
• East Side Lake Windermere Water – operating costs (full service June 2020)	299,419

Capital Expenditures

The 2020 – 2024 Financial Plan also includes \$12,126,248 in capital expenditures in 2020. A list of the larger projects in 2020 are as follows:

Windermere Water – connect to water treatment plant and upgrade distribution system	4,217,871
Area A Flood – Hill Road dyke	948,751
Area B Septage Ponds – construction	388,993
Edgewater Fire – fire engine	433,000
Windermere Fire Dept – water tender	353,000
Fairmont Fire Dept – water tender	353,000
Timber Ridge/Eastside Water – water system looping project	1,858,609
Computer, IT, audio equipment	408,287
Fairmont Flood & Debris Control – Phase 2 completion & Cold Spring Creek upgrades	220,992
All Solid Waste Subregions – organics composting facility Phase 1	298,440

Effect on Taxation

The overall tax effect of the draft financial plan is an increase of 4.4% in total taxation. For the Shared Services, there is a 5.5% tax increase. With about 1.2% new assessment, this would result in an average tax increase of 4.3%.

A further breakdown of the increases is on the following page.

RDEK REQUISITION CHANGE - FOR REFERENCE PURPOSES ONLY - 2020 Completed Roll - 2020 Taxes									
	2016	2017	2018	2019	2020	% Change	Non-Market Change	Average Individual Increase	* Increase on \$354,000 Residential Property
CITY OF CRANBROOK	2,188,964	2,185,698	2,197,831	2,177,981	2,244,614	3.1%	1.2%	1.9%	4
CITY OF FERNIE	1,298,512	1,279,840	1,305,087	1,319,982	1,309,372	-0.8%	2.3%	-3.1%	(7)
CITY OF KIMBERLEY	759,238	746,409	770,798	810,051	859,044	6.0%	2.0%	4.1%	8
DISTRICT OF SPARWOOD	846,090	784,971	704,199	791,737	868,907	9.7%	-0.7%	10.5%	25
DISTRICT OF ELKFORD	481,782	479,069	431,389	444,851	495,109	11.3%	5.2%	6.1%	11
JUMBO GLACIER MTN RESORT	597	619	648	651	0	-100.0%	0.0%	-100.0%	(1)
DISTRICT OF INVERMERE	705,023	781,231	821,781	871,213	979,449	12.4%	0.8%	11.6%	31
VILLAGE OF RADIUM	294,075	316,642	346,474	359,393	408,765	13.7%	0.9%	12.9%	35
VILLAGE OF CANAL FLATS	88,025	96,259	99,066	118,794	141,218	18.9%	4.7%	14.2%	36
Sub-total Municipalities	6,662,306	6,670,738	6,677,273	6,894,654	7,306,478	6.0%	1.4%	4.5%	3
ELECTORAL AREA "A"	949,244	935,844	856,922	809,313	844,659	4.4%	1.7%	2.7%	2
ELECTORAL AREA "B"	1,064,836	1,065,598	1,095,233	1,145,541	1,173,115	2.4%	1.0%	1.4%	4
ELECTORAL AREA "C"	1,517,951	1,549,300	1,540,472	1,563,606	1,614,110	3.2%	1.0%	2.2%	7
ELECTORAL AREA "E"	561,442	573,017	621,311	600,082	613,376	2.2%	1.2%	1.0%	3
ELECTORAL AREA "F"	2,530,005	2,607,126	2,724,494	2,904,590	3,121,764	7.5%	1.4%	6.1%	1
ELECTORAL AREA "G"	345,387	363,590	366,953	387,416	424,285	9.5%	1.0%	8.6%	1
Sub-total Electoral Areas	6,968,865	7,094,475	7,205,383	7,410,548	7,791,309	5.1%	0.9%	4.2%	4
TOTAL	13,631,171	13,765,213	13,882,656	14,305,202	15,097,787	5.5%	1.2%	4.4%	12

*see explanations next page

CONVERTED ASSESSMENT COMPARISON				
AREA	2019 CONVERTED ASSESSMENT	2020 CONVERTED ASSESSMENT	PERCENT CHANGE	
CITY OF CRANBROOK	363,275,003	386,970,099	6.5%	
CITY OF FERNIE	182,122,895	198,567,446	9.0%	
CITY OF KIMBERLEY	128,469,663	141,426,649	10.1%	
DISTRICT OF SPARWOOD	118,769,453	119,489,885	0.6%	
DISTRICT OF ELKFORD	78,743,471	85,274,919	8.3%	
JUMBO GLACIER MTN RESORT	0	93,541	-100.0%	
DISTRICT OF INVERMERE	111,995,443	113,952,146	1.7%	
VILLAGE OF RADIUM	45,126,051	46,528,312	3.1%	
VILLAGE OF CANAL FLATS	15,144,055	16,388,905	8.2%	
Sub-total Municipalities	1,043,646,034	1,108,691,902	6.2%	58
ELECTORAL AREA "A"	115,176,693	123,178,405	6.9%	
ELECTORAL AREA "B"	128,774,797	135,385,546	5.1%	
ELECTORAL AREA "C"	156,296,086	167,994,595	7.5%	
ELECTORAL AREA "E"	62,123,956	66,005,133	6.2%	
ELECTORAL AREA "F"	268,591,662	270,989,233	0.9%	
ELECTORAL AREA "G"	37,888,698	39,234,542	3.6%	
Sub-total Electoral Areas	768,851,892	802,787,454	4.4%	42
TOTAL	1,812,497,926	1,911,479,356	5.5%	

Requisition Change Explanations:

1. Columbia Valley Tax Increases

Increases in taxation required for Columbia Valley Services are being reflected in larger percentage increases for those jurisdictions.

The services resulting in notable increases are (on average):

Columbia Valley Recreation	2.7%
Columbia Valley Solid Waste	6.6%
Columbia Valley Emergency	0.4%

2. Jumbo Glacier Mountain Resort

The RDEK received notification in January 2020 that the Jumbo Glacier Mountain Resort will be disincorporated and that the taxable assessment will be reduced to zero in the 2020 Revised Assessment Roll. The requisition change sheet has been updated to reflect this. Jumbo Glacier Mountain Resort paid \$651 for shared RDEK Services, and \$100 in parcel taxes to the Columbia Valley Conservation Fund in 2019.

3. Elk Valley Solid Waste

In 2018 all jurisdictions within the Elk Valley Solid Waste Service enjoyed a \$200,000 tax decrease which reduced taxation by an average of 5.7%. Taxation in 2020 reflects the regular solid waste budget with operational increases and the impact of the market for recycled materials, bringing taxation closer to the 2017 level.

With the Fernie Transfer Station debt now repaid, the portion of the requisition that is shared based on assessment values is reduced, and a greater proportion is now being apportioned based on the volume of waste generated from each jurisdiction.

In 2019, the tonnage of solid waste collected saw a reduction of 380 tonne and the decrease (similar to the decrease that occurred in 2016) was reflected in a decrease in the tipping fee paid to the Central Landfill. However, the decrease in tonnage did not occur equally in each Municipality and Electoral Area within the EV Solid Waste Subregion. Sparwood and Elkford experienced an increase in tonnage and Fernie and Electoral Area A experienced a decrease in tonnage.

The following table demonstrates the impact on the overall shared services requisition increase to each of the Elk Valley jurisdictions:

	Increase/ (Decrease) In Tonnage	Increase/ (Decrease) In %	Overall Tax Increase Before Tonnage Change	Overall Tax Increase After Tonnage Change
City of Fernie	(547.3)	(13.8%)	2.6%	(3.2%)
District of Sparwood	190.7	8.7%	2.9%	10.4%
District of Elkford	80.1	6.7%	0.0%	6.0%
Electoral Area A	(103.5)	(0.1%)	4.0%	2.7%

4. Assessment Growth

Changes in the total tax collected are only one factor in the overall change of the requisition. The change in the assessment value for a jurisdiction in relation to the average change in assessment value will also have an impact. In 2020, RDEK jurisdictions saw a wide range of assessment changes from increase of 0.70% for Electoral Area F to an increase of 9.9% for the City of Fernie (followed closely by the City of Kimberley at 9.39%). Overall, Municipalities assessments increased on average 5.3% and Electoral Area assessments increased 5.4% and assessments for the RDEK as whole increased 5.8%.

Jurisdictions (and individual properties) with larger than average assessment increases will attract a larger proportion of the tax requisition, while those with lower assessment increases will benefit from a reduced share.



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Revenue

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Requisition	\$18,280,711	\$18,280,711	\$19,153,134	\$20,607,903	\$20,972,043	\$21,358,086	\$21,879,581
Parcel Taxes	1,424,602	1,419,913	1,422,065	1,562,978	1,590,228	1,599,651	1,613,651
Payments in Lieu of Taxes	874,727	909,851	819,427	723,927	728,927	698,927	708,927
Federal Grants				15,000	2,175,000		
Provincial Grants	5,575,237	2,733,780	5,720,620	2,679,940	242,440	242,440	242,440
Local Government Grants & Regional Transfers	7,888,780	6,163,390	7,449,606	5,384,953	4,854,453	4,854,453	4,854,453
Fees & Charges	3,870,746	5,244,305	4,319,303	4,419,039	4,430,867	4,491,045	4,465,983
Interest	379,250	703,683	379,250	379,250	379,250	379,250	379,250
Total Revenue	38,294,053	35,455,634	39,263,405	35,772,990	35,373,208	33,623,852	34,144,285

Expenditures

General Administration	1,697,370	1,566,057	1,725,398	1,719,803	1,721,539	1,795,165	1,785,030
Electoral Area Administration	3,208,833	2,210,257	2,443,202	1,477,602	1,565,560	1,531,320	1,572,067
EV Tax Sharing	803,376	110,919	1,182,917	105,005	105,096	105,188	105,282
CBT Admin	60,995	59,877	59,876	59,876	59,876	59,876	59,876
DGIA	330,560	168,949	336,265	230,768	206,575	201,575	200,325
Municipal Fiscal Services	4,554,291	4,540,372	4,554,291	4,554,291	4,554,291	4,554,291	4,554,291
Building Inspection	973,345	836,188	959,300	973,300	991,300	1,011,300	1,030,300
Fireworks Regulation	259	26	26	27	27	27	29
Noise Control	16,446	5,439	16,705	16,826	17,000	17,100	17,220
Animal Control	64,689	45,483	62,476	62,588	62,700	62,800	62,900
Unsightly Premises Regulation	43,672	37,451	38,620	38,925	39,236	39,553	39,920
Windermere Fire	487,922	442,383	505,809	492,458	499,530	508,210	515,863
Fairmont Fire	286,862	234,487	295,015	265,820	272,331	288,374	284,296
Panorama Fire	364,659	281,494	333,975	325,248	329,860	332,934	334,269
Edgewater Fire	170,098	135,023	168,921	168,814	171,273	172,912	175,101
Jaffray Fire	325,971	309,548	337,746	331,440	338,940	344,440	348,940
Baynes Lake Fire	179,464	170,940	188,432	182,600	185,600	186,600	187,600
Hosmer Fire	124,538	116,705	126,872	127,641	129,500	130,500	131,500
Elko Fire	201,559	176,418	208,435	205,437	207,870	209,870	211,870
Cranbrook Rural Fire	814,653	811,474	843,685	875,287	908,065	942,075	977,483
Fernie Rural Fire	336,498	335,841	321,157	622,040	390,064	409,638	430,115
Upper EV Fire	62,188	63,700	114,063	116,180	118,448	120,787	83,197
Invermere Rural Fire	55,335	49,743	55,505	59,603	60,634	61,667	62,702

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Five Year Financial Plan
With Revenues and Expenditures
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	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Wilmer/Toby Bench Fire	37,265	31,921	38,089	39,390	39,917	40,448	40,979
Radium Resort/Dry Gulch Fire	46,556	42,520	50,169	50,078	51,005	51,962	52,947
Brownsville Fire	4,246	3,542	4,717	4,208	4,287	4,371	4,454
CV Emergency Program	117,643	111,977	127,487	130,816	128,389	137,710	131,039
Central Emergency Program	133,802	197,613	567,272	138,968	140,018	148,649	143,433
EV Emergency Program	119,964	100,859	133,334	134,897	136,000	138,000	139,500
E911	393,823	348,610	411,723	462,050	479,227	492,227	497,227
Fairmont Creek Flood Control	158,340	176,610	97,230	80,943	22,000	21,350	67,991
Area A Flood Control	97,172	49,008	127,798	73,525	75,894	36,276	38,697
CV Conservation Program	218,648	222,839	139,040	124,341	124,379	124,439	124,504
Invasive Plant Management	99,027	80,123	101,157	101,865	104,910	104,970	106,591
Access Guardian Program	60,808	60,327	60,822	60,843	60,861	60,878	60,894
Mosquito Control	131,347	90,852	104,173	140,014	145,455	145,100	145,251
CV Solid Waste	1,903,733	1,832,946	2,241,578	2,050,140	2,116,140	2,188,140	2,191,140
Central Solid Waste	4,234,695	3,815,637	4,418,742	4,285,500	4,293,500	4,327,500	4,289,500
EV Solid Waste	2,254,002	2,052,855	2,245,237	2,274,602	2,277,602	2,315,602	2,358,602
Area A Septage	43,882	21,961	58,267	25,819	45,869	25,924	25,478
EV Victim Assistance	63,072	27,691	65,885	66,147	66,471	66,808	67,148
Tie Lake Water Level Control	7,523	10,820	7,095	6,601	7,154	5,714	5,818
Rosen Lake Water Level Control	32,529	10,660	9,314	4,700	4,813	4,928	5,046
Lazy Lake Water Level Control	1,400	1,717	22,686	1,872	1,471	1,786	1,844
Broadband	116,618	115,589	116,261	116,277	116,292	116,310	116,329
EV Airport	61,406	46,790	48,740	61,913	38,322	63,700	51,100
Area B Cemeteries	663	130	477	486	495	506	518
Area C Cemeteries	1,279	490	686	703	713	729	743
Area E Cemeteries	1,463	847	1,477	1,536	1,595	1,656	1,717
Area F Cemeteries	27,423	28,859	21,183	28,697	29,201	29,730	30,240
Planning	1,348,788	1,101,369	1,253,457	969,400	985,400	958,900	977,900
CV Economic Development	405,433	257,829	763,906	342,050	259,842	260,141	260,459
Area A Economic Development	478	43	435	524	546	571	594
Area B Economic Development	3,235	71	3,218	3,224	3,208	3,250	3,250
Area C Economic Development	83,917	146	103,771	20,000	20,000	20,000	20,000
Area E Economic Development	87,404	232	204,982	4,987	5,003	5,000	5,000
Area F Economic Development	13,757	98	13,659	13,680	13,680	13,680	13,680
Area G Economic Development	1,680	20	703	719	732	747	762
Moyie Street Lighting	5,723	5,581	5,729	5,898	6,071	6,253	6,434
Wardner Street Lighting	4,003	3,896	4,009	4,124	4,253	4,376	4,505
Elko Street Lighting	3,038	2,896	2,988	3,072	3,166	3,256	3,353
King-Cobham Street Lighting	4,142	4,017	4,128	4,253	4,377	4,512	4,645
Wilmer Street Lighting	6,758	6,592	6,760	6,964	7,166	7,381	7,593



Five Year Financial Plan
With Revenues and Expenditures
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	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Windermere Street Lighting	15,356	15,018	15,348	15,803	16,277	16,762	17,265
Edgewater Street Lighting	15,069	14,737	15,058	15,514	15,978	16,453	16,946
Jaffray Intersection Lighting	5,500	4,460	4,640	4,531	4,994	5,020	5,070
CV Transit	170,567	138,499	180,689	215,375	232,375	243,375	254,875
EV Transit	141,542	131,388	157,031	170,587	191,340	200,404	209,866
CV Recreation	1,227,917	1,149,625	1,414,077	1,194,034	1,355,600	1,234,577	1,182,577
Edgewater Recreation	46,797	43,354	48,932	46,185	46,439	46,705	46,987
Regional Parks	448,041	361,537	426,348	413,287	403,000	402,863	404,539
Electoral Area B Parks	19,278	11,977	37,858	43,996	31,681	31,838	31,973
Electoral Area C Parks	4,204	3,071	4,918	4,535	4,500	4,550	4,600
Electoral Area E Parks	68,984	57,134	48,730	36,500	37,100	36,400	37,000
Electoral Area F Parks	82,327	64,256	84,969	85,006	86,855	86,859	87,576
Electoral Area G Parks	7,890	5,669	7,860	7,749	8,145	8,040	8,441
Cranbrook Library Funding	183,889	178,220	192,264	185,483	188,762	192,109	195,525
Libraries Grant-in-Aid	289,964	290,141	295,871	301,768	306,778	312,894	319,128
Brisco Community Hall/Cemetery	11,607	11,518	11,507	11,517	11,523	11,532	11,540
Wilmer Community Club	7,546	7,602	9,414	9,322	9,330	9,337	9,345
Edgewater Sewer	128,606	102,550	146,400	114,509	125,986	116,197	119,054
Holland Creek Sewer	275,174	248,272	282,762	262,837	263,820	280,962	268,081
Baltac Sewer	144,961	106,390	160,658	123,023	122,696	120,508	120,464
Holland Creek Storm Sewer	1,024		1,024	1,024	1,024	1,024	1,024
CV Liquid Waste	275	97	179				
West Fernie Infrastructure Upgrades	12,013	6,729	3,333	1,641			
Holland Creek Water	250,362	221,636	238,195	231,162	229,859	231,005	232,790
Windermere Water	449,080	412,845	262,926	135,848	135,848	135,848	135,848
Elko Water	57,046	48,140	60,211	78,923	58,239	60,558	80,159
Moyie Water	50,809	55,599	60,715	53,941	57,696	72,416	53,128
Timber Ridge Water	33,603	43,802	65,812	29,243	29,243	29,243	29,243
Edgewater Water	238,832	193,395	266,170	184,992	208,019	209,773	189,950
Rushmere Water	94,474	79,113	97,790	97,446	97,356	99,441	99,554
Spur Valley Water	62,019	55,457	65,110	69,292	64,505	65,148	64,316
East Side Lake Windermere Water	487,098	432,355	786,517	836,250	834,268	820,618	896,669
Total Expenditures	32,532,122	28,069,943	33,920,391	29,838,728	29,939,975	30,132,141	30,310,614
Revenue less Expenditures	5,761,931	7,385,691	5,343,014	5,934,262	5,433,233	3,491,711	3,833,671
Debt Principal Repayment	(537,046)	(518,641)	(631,647)	(652,688)	(778,065)	(712,451)	(708,847)



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2/26/2020

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Debt Borrowing	1,927,140	40,998	3,257,837	304,000			
Transfers to Reserves	(2,425,245)	(2,669,908)	(3,404,141)	(3,260,248)	(2,957,294)	(3,590,131)	(3,768,892)
Transfers from Reserves	2,309,653	715,158	2,375,100	734,481	1,019,403	336,503	931,429
Capital Expenditures	(10,993,399)	(3,926,312)	(12,126,248)	(4,234,547)	(3,397,788)	(180,210)	(829,620)
Prior Period Surplus	6,110,350	6,008,858	7,069,597	2,661,780	2,392,905	2,612,023	2,851,375
End of Year Surplus	2,153,384	7,035,844	1,883,512	1,487,040	1,712,394	1,957,445	2,309,116

Date: February 25, 2020
Submitted by: Sanford Brown, Building & Protective Services Manager
Service Name: Dog Control
Service Purpose: To provide for dog control
Participants: Electoral Areas F & G

Operational Items:

- Dog control officer contract has been extended to end of February 2020. It is expected to be advertised as an RFP in 2020.
- Dog control has been removed from the ?Akisq'nuk and Shuswap leased land service agreements. Separate agreements for dog control over the entire band land will be worked on with the bands.

Capital Items:

-

CFO Comments:

- 2020 tax decrease of \$3,269 = 7.5%.

Animal Control
Five Year Financial Plan
 With Revenues and Expenditures
 For the Twelve Months Ending December 31, 2019
 2020-02-24

Revenue

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Requisition	\$43,269	\$43,269	\$40,000	\$45,000	\$46,000	\$47,000	\$48,000
Local Government Grants & Regional Transfers	2,600						
Fees & Charges	8,300	8,355	8,400	8,400	8,400	8,400	8,400
Prior Period Surplus	17,357	17,357	23,498	10,000	10,000	10,000	10,000
Total Revenue	71,526	68,981	71,898	63,400	64,400	65,400	66,400

Expenditures

Salaries & Benefits	3,952	2,434	3,087	3,150	3,219	3,264	3,315
Administration & Overhead	1,175	1,079	1,250	1,290	1,325	1,370	1,410
Operations & Maintenance	200	156	200	200	200	200	200
Consulting & Professional Services	58,740	41,405	57,500	57,500	57,500	57,500	57,500
Shared Overhead	622	408	439	448	456	466	475
Total General	64,689	45,483	62,476	62,588	62,700	62,800	62,900
Total Expenditures	64,689	45,483	62,476	62,588	62,700	62,800	62,900
Revenue less Expenditures	6,837	23,498	9,422	812	1,700	2,600	3,500
Surplus (Deficit)	6,837	23,498	9,422	812	1,700	2,600	3,500

Date February 13, 2020
Author Holly Ronnquist, CFO
Subject Columbia Valley Economic Development – 2020 – 2024 Draft Financial Plan

INFORMATION

The proposed budget for 2020 - 2024 features secured grant funding from the Provincial Rural Dividend Program and Columbia Basin Trust totaling \$443,869 supporting projects within the strategic plan. Spending on these projects is expected to occur between October 2019 and March 2021.

Year-end estimates project a surplus of \$121,054 which includes \$71,054 to support 2020 operating costs and \$50,000 in funds earmarked for non-granted projects carried forward to 2020 as follows:

Employment Lands Inventory	\$ 5,000
Physician Recruitment	20,000
Other Projects	<u>25,000</u>
Total	\$ 50,000

2020

Grant funded projects in the financial plan will be carried out between October 2019 and June 2021 with revenue recognized as follows:

	2019	2020	2021	Total
BC Rural Dividend	\$28,700	\$209,219	\$43,950	\$281,869
Columbia Basin Trust	<u>\$15,750</u>	<u>\$137,500</u>	<u>\$ 8,750</u>	<u>\$162,000</u>
Total New Grants	\$44,450	\$346,719	\$ 52,700	\$443,869

The grant funded projects are as follows:

CV Tech Cluster Strategy	\$111,250
Workforce Development	61,250
CV Signage & Identity	203,482
Reconciliation and Relationships	55,887
CV Food Hub Model	<u>12,000</u>
Total	\$443,869

The CV Economic Development Service will contribute in-kind support for the projects through wages, travel costs, meals, office rent and office supplies valued at \$146,655 over the two years. Other project partners will contribute in-kind support of \$32,750.

The proposed budget for 2020 includes \$89,250 for the Economic Development Officer contract and \$17,900 for office rent, travel, mileage and meals and training. It also includes \$40,000 in 2020 and \$30,000 in 2021 for a pilot physician recruitment project. This budget includes \$13,688 available for other projects (which could include \$8,000 for the website project).

There is no tax increase for the CV Economic Development Service in 2020 and an increase of 12.8% is expected in 2021. Based on apportionment by the number of business class properties recorded in the 2020 completed assessment roll, proposed taxation for Columbia Valley jurisdictions with the 2019 comparative is as follows:

	2020 Requisition	2019 Requisition	# Class 6 Properties
District of Invermere	\$68,500	\$ 70,004	218 (-2)
Village of Radium Hot Springs	36,450	35,957	116 (+3)
Village of Canal Flats	10,684	10,501	34 (+1)
Electoral Area F	94,267	93,550	300 (+6)
Electoral Area G	16,340	16,228	52 (+1)
Total	\$226,240	\$226,240	720 (+9)

CFO Comments:

- There is no tax increase in 2020.
 - Draft budget and tax increase does not include new funding requests, which include:
 - CV Food and Farm \$3,000 = additional 1.3% tax increase (to be reviewed by the CV Economic Development Committee for recommendation).
 - CV Airport \$60,000 funding request deferred to March Board meeting and a funding options report to be provided = additional 26.5% increase = increase on average residential as follows:
 - Invermere \$6
 - Radium 8
 - Canal Flats 6
 - Area F 3
 - Area G 4
- (reflects CV Economic Development being apportioned by the number of properties in class 6)



**CV Economic Development
Five Year Financial Plan**
With Revenues and Expenditures
For the Twelve Months Ending December 31, 2019
2020-02-24

Revenue

Requisition	\$226,240	\$226,240	\$226,240	\$255,145	\$257,292	\$257,591	\$257,909
Local Government Grants & Regional Transfers	144,173	48,530	448,467	55,050	2,550	2,550	2,550
Prior Period Surplus	104,113	104,113	121,054	31,855			
Total Revenue	474,526	378,883	795,761	342,050	259,842	260,141	260,459

Expenditures

Salaries & Benefits	19,210	17,236	14,599	14,852	15,107	15,369	15,647
Administration & Overhead	17,800	13,133	17,900	17,900	17,900	17,900	17,900
Consulting & Professional Services	85,000	86,509	89,250	89,250	89,250	89,250	89,250
Grants	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Grant - CV Visitor Services	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Grant - Imagine Kootenays	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Grant - Lake Windermere Ambassadors	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Resident Attraction/Retention Project	50,000		5,000				
Granted Projects	94,997	3,000	445,917	52,500			
Other Ec Dev Projects			53,688	30,000			
Telephone & Utilities	400	310	400	400	400	400	400
Shared Overhead	3,026	2,641	2,152	2,148	2,185	2,222	2,262
Total General	405,433	257,829	763,906	342,050	259,842	260,141	260,459
Total Expenditures	405,433	257,829	763,906	342,050	259,842	260,141	260,459
Revenue less Expenditures	69,093	121,054	31,855				
Surplus (Deficit)	69,093	121,054	31,855				

Request for Decision

File No: Khf 126 004

Date February 26, 2020
Author Kevin Paterson, Environmental Services Manager
Subject Eddie Mountain Memorial Arena Fee Bylaw Amendment

REQUEST

Approve the proposed amendment to Bylaw No.2844.

OPTIONS

1. THAT Bylaw No. 2983 cited as "Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 2, 2020" be introduced.
2. THAT Bylaw No. 2983 cited as "Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 2, 2020" be introduced with the following amendments:_____.

RECOMMENDATION

Option 1

BACKGROUND/ANALYSIS

Due to increased operational costs, the proposed increases to the fees for the 2020/2021 season are presented:

(a) General Admission (Public Skate)

	Current	Proposed Fee
Drop in – Individual	\$3.00/person	\$4.00/person
Drop in – Family (immediate family living in one household)	n/a	\$12.00

(b) Ice Rental – Registered Groups (Over 50 hours booked in a calendar year)

	Current	Proposed Fee
Youth Registered Groups	\$68/hour	\$70/hour
Adult Registered Groups	\$120/hour	\$125/hour
Senior and Women's Groups	\$84/hour	\$87/hour
Youth Tournaments/Events/Junior Hockey Games	\$76/hour	\$80/hour

(c) Ice Rental – Groups (Under 50 hours booked in a calendar year)

	Current	Proposed Fee
Youth (July to August)	\$80/hour	\$90/hour
Youth (September to April)	\$90/hour	\$95/hour
Adult (September to April)	\$137/hour	\$150/hour

(d) Ice Rental – Tournament Rates (Under 50 hours booked in a calendar year)

	Current	Proposed Fee
Youth	\$130/hour	\$140/hour
Adult	\$137/hour	\$150/hour
Hockey Schools (Monday to Friday from 8:00 am to 6:00 pm)	\$5,800/week	\$6,000/week
School Groups	\$18/hour	\$20/hour

(e) Mezzanine Room Rental

	Current	Proposed Fee
Birthday Parties and Meetings	\$30/day - up to 4 hours \$60/day - over 4 hours	\$30/day - up to 4 hours \$70/day - over 4 hours
For Profit Events and Beer Gardens	\$65/day	\$70/day

(f) Dry Floor Rental

	Current	Proposed Fee
Adult	\$116/hour	\$120/hour
Youth	\$50/hour	\$55/hour
Non-Profit Events and Commercial Events	\$125/hour	\$130/hour

(g) Other

	Current	Proposed Fee
Advertising Rights – Boards and Commercial Signage	\$1,800/year	\$1,900/year

Attachment

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2983

A bylaw to amend Bylaw No. 2844

WHEREAS Bylaw No. 2844 sets regulations and fees for the use of the Eddie Mountain Memorial Arena;

AND WHEREAS the Board wishes to amend the fee schedule of Bylaw No. 2844;

NOW THEREFORE, the Board of the Regional District of East Kootenay enacts as follows:

1. This Bylaw may be cited as “Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 2, 2020.”
2. Schedule A of Bylaw No. 2844 is hereby repealed and replaced with Schedule A attached to and forming part of this Bylaw.

READ A FIRST TIME the 6th day of March, 2020.

READ A SECOND TIME the 6th day of March, 2020.

READ A THIRD TIME the 6th day of March, 2020.

ADOPTED the 6th day of March, 2020.

CHAIR

CORPORATE OFFICER

SCHEDULE A
BYLAW NO. 2983
FEES
Eddie Mountain Memorial Arena

1. FEES

1.1 The following Fees shall apply for the use of the Facility, inclusive of GST:

(a) General Admission (Public Skate)

Drop in - Individual	\$4.00/person
Drop in - Family (immediate family living in one household)	\$12.00
Pre-School	Free
Registered Minor Hockey or Figure Skating Club Member	Free
Season Pass - Individual	\$40/season
Season Pass - Family (immediate family living in one household)	\$120/season

(b) Ice Rental – Registered Groups (Over 50 hours booked in a calendar year)

Youth Registered Groups	\$70/hour
Adult Registered Groups	\$125/hour
Senior and Women’s Groups	\$87/hour
Youth Tournaments/Events/Junior Hockey Games	\$80/hour
Statutory Holidays	25% increase over hourly rate

(c) Ice Rental – Groups (Under 50 hours booked in a calendar year)

Youth (July to August)	\$90/hour
Youth (September to April)	\$95/hour
Adult (July to August)	\$125/hour
Adult (September to April)	\$150/hour
Statutory Holidays	25% increase over hourly rate

(d) Ice Rental – Tournament Rates (Under 50 hours booked in a calendar year)

Youth	\$140/hour
Adult	\$150/hour
Hockey Schools (Monday to Friday from 8:00 am to 6:00 pm)	\$6,000/week
School Groups	\$20/hour
Statutory Holidays	25% increase over hourly rate

(e) Mezzanine Room Rental

Birthday Parties and Meetings	\$30/day - up to 4 hours \$70/day - over 4 hours
For Profit Events and Beer Gardens	\$70/day
Combined with Ice Rental under Section 1.1(b) above	Free provided room is cleaned by Approved Applicant

(f) Dry Floor Rental

Adult	\$120/hour
Youth	\$55/hour
Non-Profit Events and Commercial Events	\$130/hour

(g) Other

Advertising Rights – Boards and Commercial Signage	\$1,900/year
Concession Rental	\$350/month

- 1.2 For any activity in which user groups are comprised of a combination of youth, adults or seniors, the adult Fee shall apply.
- 1.3 Additional charges, at cost plus twenty percent (20%) administration, will be charged for:

(a) services not provided as part of the approved Use of Space Application; and

(b) any damages caused by mischief, vandalism or by accident.

2. PAYMENT OF FEES

- 2.1 For Facility uses identified in Section 1.1(b) above, Fees will be invoiced monthly for Facility use. The Approved Applicant is responsible for all Fees if an activity or event is cancelled by the Approved Applicant:

(a) less than 7 days prior to the Facility booking; or

(b) for a tournament, less than 30 days prior to the Facility booking.
- 2.2 For Facility uses identified in Sections 1.1(c), (d) and (e) above, a non-refundable deposit of 25% of the Fees (minimum \$25.00) must be paid at the time of submitting a Use of Space Application. The balance of the Fees are due and payable prior to the date of commencement of the activity or event. Failure to pay the required Fees will result in cancellation of the approved Use of Space Application.
- 2.3 Refunds of Fees will be given if programs are cancelled by the RDEK or by the Approved Applicant if the Approved Applicant provides:

(a) a minimum of 7 days notice; or

(b) for a tournament, a minimum of 30 days notice.

Refunds are prorated based on the service rendered to date.

3. DAMAGE DEPOSIT

- 3.1 A damage deposit of \$200.00 per day of the activity or event may be required. The damage deposit must be paid at least two weeks prior to the date of commencement of the activity or event. The damage deposit will be refunded provided the conditions set out in the approved Use of Space Application and all other conditions under this Bylaw or as imposed by the Manager, are met. In the event those conditions are not met to the satisfaction of the Manager, the damage deposit will be retained to cover costs.
- 3.2 For concession operation, a damage deposit of \$500.00 per season must be paid at least two weeks prior to the date of commencement of the season. The damage deposit will be refunded provided the conditions set out in the operation agreement and all other conditions under this Bylaw or as imposed by the Manager, are met. In the event those conditions are not met to the satisfaction of the Manager, the damage deposit will be retained to cover costs.
- 3.3 In the event that the costs incurred by the RDEK for clean-up or damage repair exceed the amount of the damage deposit, the Approved Applicant shall be responsible to pay the full costs plus 25 per cent (25%).
- 3.4 The damage deposit may be used by the RDEK to hire security if the need arises.

This is Schedule A referred to in Bylaw No. 2983 cited as "Regional District of East Kootenay - Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 - Amendment Bylaw No. 2, 2020".

Chair

Corporate Officer