



MINUTES OF THE COLUMBIA VALLEY SERVICES COMMITTEE MEETING

**March 5, 2020
Regional District Office, Cranbrook, BC**

PRESENT:	Committee Chair K. Sterzer	Village of Canal Flats
	Board Chair R. Gay	Electoral Area C
	Director S. Clovechok	Electoral Area F
	Director G. Wilkie	Electoral Area G
	Director A. Miller	District of Invermere
	Director C. Reinhardt	Village of Radium Hot Springs
STAFF:	S. Tomlin	Chief Administrative Officer
	S. Moskal	Corporate Officer
	C. Thom	Executive Assistant (Recording Secretary)

Call to Order

Committee Chair Karl Sterzer called the meeting to order at 4:44 pm.

Adoption of the Agenda

MOVED by Director Reinhardt

SECONDED by Director Clovechok

THAT the agenda for the Columbia Valley Services Committee meeting be adopted.

CARRIED

Adoption of the Minutes

February 13, 2020 Meeting

MOVED by Director Miller

SECONDED by Director Clovechok

THAT the Minutes of the Columbia Valley Services Committee meeting held on February 13, 2020 be adopted as circulated.

CARRIED

Unfinished Business

Columbia Valley Airport - Funding Request

Director Clara Reinhardt left the meeting at 4:58 pm and returned to the meeting at 4:59 pm.

49051

MOVED by Director Miller

SECONDED by Director Clovechok

THAT operational funding of up to \$60,000 be provided to the Columbia Valley Airport Society in 2020 from the Columbia Valley Economic Development Service, subject to the following conditions being completed to the satisfaction of the RDEK by August 14, 2020:

- an Annual General Meeting be held with audited 2019 financials;
- Directors and Officers liability insurance be purchased;
- election of a new Board and Officers that represent the Columbia Valley geographically;
- development of a skills matrix to recruit qualified board members to assure proper oversight of the Society;

(continued on next page)

49051 (continued)

- registration of updated bylaws, including bylaws that prevent any single entity, business, corporation, or not for profit organization from holding a majority of the votes on the Society Board;
- a fully costed business plan be prepared;
- a professional assessment of the assets be completed; and
- an operations/procedures review and work plan to support the business plan be prepared;

and further, that the grant be included in the 2020-2024 Financial Plan.

CARRIED

New Business

Draft 2020 - 2024 Financial Plan

The Committee reviewed changes to the Five-Year Financial Plan as presented by the Chief Financial Officer.

Columbia Valley Food and Farm Guide

49052

MOVED by Director Clovechok

SECONDED by Director Miller

THAT a grant of up to \$3,500 from the 2020 Columbia Valley Economic Development Service "other projects" budget be provided to Columbia Valley Food and Farm for publication and distribution of the 2020 Columbia Valley Food and Farm Guide;

and further, that the referral of the request to the Columbia Valley Community Economic Development Advisory Commission be considered complete.

CARRIED

Bylaws

Bylaw No. 2983 (EMMA Regulation and Fee) - Introduction

49053

MOVED by Director Miller

SECONDED by Director Clovechok

THAT Bylaw No. 2983 cited as "Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 2, 2020" be introduced.

CARRIED

Adjournment

The meeting adjourned at 5:23 pm.

Committee Chair Karl Sterzer

Shannon Moskal, Corporate Officer