

Travel and Accommodation Allowances – Proposed

1) RDEK Board and Committee Meetings

Accommodation:	at actual cost	
Meals:	Breakfast	\$25.00
	Lunch	\$30.00
	Dinner	\$40.00
Mileage:	Vehicle mileage rate will be paid at the per kilometer rate approved by the Canada Revenue Agency not to exceed the cost of the lowest available airfare.	
	Mileage for travel to and from RDEK Board meetings will be included on each Director's regular payroll.	

2) Conventions / Seminars / Other Meetings

Accommodation:	at actual cost	
Per Diem:	\$110.00 (Payable when an overnight stay is required.)	
Meals:	Breakfast	\$25.00
	Lunch	\$30.00
	Dinner	\$40.00
(Payable when no overnight stay is required.)		
Mileage:	Vehicle mileage rate will be paid at the per kilometer rate approved by the Canada Revenue Agency not to exceed the cost of the lowest available airfare.	

Expenses are paid for one day's travel to and from a seminar only if air travel is not available.