



MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

December 5, 2019
Regional District Office, Cranbrook, BC

PRESENT:	Committee Chair M. Sosnowski	Electoral Area A
	Director S. Doehle	Electoral Area B
	Board Chair R. Gay	Electoral Area C
	Director J. Walter	Electoral Area E
	Director S. Clovechok	Electoral Area F
	Director G. Wilkie	Electoral Area G
STAFF:	S. Tomlin	Chief Administrative Officer
	S. Moskal	Corporate Officer
	C. Thom	Executive Assistant
		(Recording Secretary)

Call to Order

Committee Chair Mike Sosnowski called the meeting to order at 4:46 pm.

Adoption of the Agenda

MOVED by Director Gay

SECONDED by Director Clovechok

THAT the agenda for the Electoral Area Services Committee meeting be adopted.

CARRIED

Adoption of the Minutes

October 31, 2019 Meeting

MOVED by Director Clovechok

SECONDED by Director Doehle

THAT the Minutes of the Electoral Area Services Committee meeting held on October 31, 2019 be adopted as circulated.

CARRIED

New Business

Electoral Area Directors' Forum - Attendance Approval

48865

MOVED by Director Gay

SECONDED by Director Doehle

THAT the Electoral Area Directors be authorized to attend the Union of BC Municipalities Electoral Area Directors' Forum held on February 4 - 5, 2020 in Richmond with expenses paid from Electoral Area Administration.

CARRIED

LGLA Leadership Forum - Attendance Approval

48866

MOVED by Director Walter

SECONDED by Director Doehle

THAT the Electoral Area Directors be authorized to attend the Local Government Leadership Academy - 2020 Leadership Forum held on February 5 - 7, 2020 in Richmond with expenses paid from Electoral Area Administration.

CARRIED

FCM Annual Conference - Attendance Approval

48867

MOVED by Director Clovechok

SECONDED by Director Walter

THAT the following Electoral Area Directors be authorized to attend the Federation of Canadian Municipalities 2020 Annual Conference held on June 4 - 7, 2020 in Toronto with expenses paid from Electoral Area Administration:

- Director Mike Sosnowski
- Director Rob Gay

CARRIED

Wycliffe Fire Service

Director Rob Gay spoke on the proposed Wycliffe Fire Service noting the project will be removed from the Priority Projects list at this time and will be considered again once the City of Kimberley feels they have capacity to support the proposed service.

Discretionary Grants-in-Aid - December

48868

MOVED by Director Walter

SECONDED by Director Wilkie

THAT the following Discretionary Grants-in-Aid be approved:

Fernie Alpine Ski Team (FAST) – New Year's Eve Fireworks 2019

- A - \$1,000

Canadian Mental Health Association for the Kootenays – Essential Items Project

- C - \$2,500

St. Mary Valley Rural Residents Association – Fire Smart & Lake Safety & Education

- E - \$3,400

Columbia Valley Youth Soccer Association – Soccer Youth Skill Development Program

- F - \$1,200
- G - \$300

The Compassionate Friends of Canada – The Compassionate Friends Cranbrook 2019 Funding

- A - \$200
- B - \$200
- C - \$400
- E - \$200
- F - \$200

City of Kimberley – NorthStar Rail Trail Maintenance and Enhancements

- C - \$18,000
- E - \$2,000

CARRIED

Fernie Rural Fire Protection Service Agreement

48869

MOVED by Director Gay

SECONDED by Director Clovechok

THAT the Chair and CAO be authorized to sign the agreement amendment to extend the fire protection services agreement with the City of Fernie for the Fernie Rural Fire Protection Service to December 31, 2020.

CARRIED

Upper Elk Valley Fire Protection Service Agreement

48870

MOVED by Director Gay

SECONDED by Director Walter

THAT the Chair and CAO be authorized to sign the agreement with the District of Sparwood for the provision of fire protection services to the Upper Elk Valley Fire Protection Service Area for the term January 1, 2020 to December 31, 2024

CARRIED

Swansea Road Watermain Loop – Elector Assent

48871

MOVED by Director Clovechok

SECONDED by Director Walter

THAT staff be authorized to conduct a petition for services for a portion of Swansea Road in Electoral Area F to:

- establish a new service for the purpose of borrowing to construct a water system and pay the Capital Infrastructure Fee required when joining the East Side Lake Windermere Water System Service; and
- expand the East Side Lake Windermere Water System Service to include the proposed new service area.

CARRIED

Federation of Canadian Municipalities - Membership Renewal

48872

MOVED by Director Gay

SECONDED by Director Wilkie

THAT the Federation of Canadian Municipalities Annual Membership Fee in the amount of \$3,704.60 be approved for payment from Electoral Area Administration.

CARRIED

Bylaws**Bylaw No. 2968 (East Side Lake Windermere Water System) - Introduction**

48873

MOVED by Director Clovechok

SECONDED by Director Doehle

THAT Bylaw No. 2968 cited as "Regional District of East Kootenay – East Side Lake Windermere Water System Regulation and Fee Bylaw No. 2851, 2018 – Amendment Bylaw No. 1, 2019" be introduced.

CARRIED

Adjourn to Closed

MOVED by Director Clovechok

SECONDED by Director Doehle

THAT the meeting adjourn to a Closed Electoral Area Services Committee meeting to consider the following matters:

1. Notice on Title and Bylaw Enforcement – Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the RDEK; and
2. Utility Advisory and Cranbrook Public Library Board Appointments – Section 90(1)(a) of the *Community Charter* personal information about an identifiable individual who is being considered for a position appointed by the RDEK.

CARRIED

The meeting adjourned to closed at 4:54 pm.