

**Advisory Planning Commission  
Electoral Area E  
Minutes  
March 21, 2023  
RDEK Conference Room  
19-24<sup>th</sup> Avenue South, Cranbrook**

**Present:**

Jim Westwood, Chair  
Susanne Ashmore, Vice Chair  
Virginia West, Secretary  
Phil Ashton  
Cheryl Greenwood  
Linda Lee  
Bob Eccleston  
Director Jane Walter

**1. Call to Order**

Chair Jim Westwood called the meeting to order at 2:00 pm.

1.1 Moved by Susanne Ashmore

Seconded by Phil Ashton

That Jim Westwood be appointed for the position of Chair of the APC or EAAC for Area E

CARRIED

1.2 Moved by Susanne Ashmore

Seconded by Cheryl Greenwood

That Linda Lee be appointed for the position of Vice Chair of the APC or EAAC for Area E

CARRIED

1.3 Moved by Cheryl Greenwood

Seconded Linda Lee

That Virginia West be appointed for the position of Secretary of the APC or EAAC for Area E

CARRIED

**2. Delegations**

Jean Terpsma and Bernard Blackburn attended the meeting, spoke to the application, and answered questions from the APC Area E Members.

**3. Adoption of the Minutes**

Moved by Jim Westwood

Seconded by Virginia West

That the minutes of the Advisory Planning Commission meeting held on February 21, 2023 be adopted as circulated.

CARRIED

#### **4. Planning & Development Services Monthly Reports**

Moved by Linda Lee

Seconded by Phil Ashton

That the monthly reports be received.

CARRIED

Jane Walter gave her report. She announced that Len Hunt is retiring from the APC and EAAC. Hopefully he will attend another meeting in the future where he will be recognized for his many years of service.

#### **5. Bylaw Amendment Application**

5.1 P 723 401 – Meadowbrook – Campbell-Blackburn  
(Terpsma)

Moved by Bob Eccleston

Seconded by Phil Ashton

That the APC supports the application to amend the OCP and zoning designation of a portion of the property to permit future subdivision. The proposed zoning designation change is from RR-2 Zone to RR-1 Zone, from Large holdings to Small Holdings.

CARRIED

#### **6. Adjournment**

The meeting adjourned at 2:40 pm. The next meeting will be held at the RDEK Office (Conference Room) on Tuesday, April 18, 2023.

The Secretary of the APC, Virginia West, will be absent for this meeting. Susanne Ashmore will do the minutes for the April meeting.