



2020 Budget Information Report

☐ Manager Review ☐

File : Fhh 503 001
Dept. File: Ehh 650 011

Date: February 3, 2020
Submitted by: Anita Charest, Emergency Program Coordinator
Service Name: Columbia Valley Emergency Program
Service Purpose: Emergency Services
Participants: District of Invermere, Village of Radium Hot Springs, Village of Canal Flats, Electoral Areas F & G

Operational Items:

- The ESSD On-Call stipend has been increased from \$250 a month to \$300 per month with alternate coverage without penalty to a maximum of 60 days per year. This increases the budget from \$3,000 to \$4200. There has been no increase to this stipend for the past 10 years.
- A \$7,000 item line has been included in the budget for training in 2023. This is the Central Subregion portion of a regional full-scale exercise planned for 2023.

Capital Items:

CFO Comments:

- Estimated tax increase of \$14,549 = 14.5% for 2020 and 10.4% for 2021 pending 2020 operating results.
- Option to utilize reserve fund to reduce some or all of the tax increase.
- ESS or EOC grants that are for projects affecting all three Emergency Sub-Regions will be included in the Central Emergency Program budget to streamline administration of the grants.



**CV Emergency Program
Five Year Financial Plan
With Revenues and Expenditures
For the Twelve Months Ending Tuesday, December 31, 2019
2/3/2020**

Revenue

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Requisition	\$100,045	\$100,045	\$114,594	\$126,516	\$126,516	\$128,410	\$130,978
Payments in Lieu of Taxes		138					
Local Government Grants & Regional Transfers	12,035	6,178	4,300	4,300	4,300	4,300	4,300
Prior Period Surplus	10,809	10,983	8,593				
Total Revenue	122,889	117,344	127,487	130,816	130,816	132,710	135,278

Expenditures

Salaries & Benefits	51,780	53,445	60,347	61,390	62,456	63,592	64,723
Administration & Overhead	22,150	17,740	22,170	24,305	20,660	28,690	20,720
Consulting & Professional Services	16,875	15,664	18,075	18,075	18,075	18,075	18,075
Grants	13,000	11,900	13,000	13,000	13,000	13,000	13,000
Telephone & Utilities	6,290	6,158	6,440	6,440	6,440	6,440	6,440
Shared Overhead	7,548	7,071	7,455	7,606	7,758	7,913	8,081
Total General	117,643	111,977	127,487	130,816	128,389	137,710	131,039
Total Expenditures	117,643	111,977	127,487	130,816	128,389	137,710	131,039
Revenue less Expenditures	5,246	5,367			2,427	(5,000)	4,239
Transfers to Reserves					(2,427)		(4,239)
Transfers from Reserves	5,000	5,000				5,000	
Capital Expenditures	(10,246)	(1,773)					
Surplus (Deficit)		8,593					

Reserve Funds 64,695