

**Date:** February 7, 2020  
**Submitted by:** Kevin Paterson, Environmental Services Manager  
Holly Ronnquist, CFO  
**Service Name:** Columbia Valley Recreation  
**Service Purpose:** Provides for the operations and maintenance of the Eddie Mountain Memorial Ice Arena situated in downtown Invermere; provides a operating and capital grants to the Canal Flats Arena and provides grants to selected recreation amenities in the Columbia Valley  
**Participants:** Electoral Area F, Invermere, Radium Hot Springs, Canal Flats, Jumbo, and a portion of Electoral Area G

### Operational Items:

#### Eddie Mountain Memorial Arena

- Upgrades to lighting in dressing rooms \$5,000
- Replace CO2 sensors \$3,000, glass \$4,000 and propane heater in stands \$2,000.
- Compressor overhaul \$13,000. This will result in compressor replacement being delayed until 2022.

#### Canal Flats Arena

- Grant from CV Recreation for operating costs projected to be \$211,975 due to lower revenue and higher expense projections resulting in \$11,275 = 5.6% increase in grant request from 2019.

### Capital Items:

#### Eddie Mountain Memorial Arena

- Phase 3 of flooring replacement (dressing room #6 & Zamboni room) \$25,000.
- Brine pump and motor mount \$17,000.
- Players Entrance, Front Entrance and Dressing Room #6 Doors \$12,500.

#### Canal Flats Arena

- 2020 projects include \$25,000 for small capital upgrades and \$125,000 for chiller replacement. Capital request is \$3,058 less than projected.

### CFO Comments:

- Estimated 2020 tax increase of \$112,166 = 11% with 4.5% increase in 2021.

- Request from District of Invermere to renew Columbia Valley Centre (multi-purpose use facility) with grant increased from \$36,000 to \$120,000. The grant for 2015 – 2019 agreement was \$125,000 per year. The increased grant **is included** in the draft financial plan and makes up \$84,000 of the overall tax increase =  $8.3\% = \$6$  for the average residential property.
- Request from the Toby Creek Nordic Ski Club for renewal of agreement to fund the Lake Windermere Whiteway and increase the grant from \$7,500 to \$10,000. The increased grant **is included** the draft financial plan and makes up \$2,500 of the overall tax increase =  $0.025\%$ .
- Budget includes \$25,000 transfer from Reserve for completion of rubberized flooring project.
- Budget provides \$766,710 combined funding for capital projects for both arenas from 2020 – 2024.
- Budget proposes reserve contributions of \$130,000 in 2021 and at least \$150,000 starting in 2023 to fund larger capital projects for the Eddie Mountain Arena and Canal Flats Arena to 2040 totalling \$2.45 million. The Eddie Mountain Arena pad replacement project was been moved past 2040.
- Short term borrowing for Canal Flats Arena upgrades will be paid off in 2020.
- Draft budget and tax increase does not include new funding requests, which will be shown as a separate item on the agenda. New requests to date are as follows:
  - Columbia Lake Recreation Centre \$30,000 (estimated) = additional requisition increase of  $3\% = \$2$  on the average residential property.

**Columbia Valley Recreation Service Area**  
**Canal Flats Arena**

Village of Canal Flats

**2020 - 2024 Five Year Financial Plan**

**Arena Recreation Operating**

**Revenues**

	2019 Amended Budget	Oct 31/19	Prelim. 2020	Plus/Minus changes	2020 PRELIM. w. changes	2021	2022	2023	2024
15.1.410.1223 Arena kitchen revenues	-12000	-12,530	-12,000	-3,000	-15,000	-15,000	-15,000	-15,000	-15,000
15.1.410.1317 Arena advertising revenue	-6000	-11,365	-6,000	-500	-6,500	-6,500	-6,500	-6,500	-6,500
15.1.410.1318 Arena ice rentals	-50000	-33,193	-55,000	5,000	-50,000	-50,000	-55,000	-55,000	-55,000
15.1.410.1319 Arena - other revenues	-1000	-814	-1,000		-1,000	-1,000	-1,000	-1,000	-1,000
15.1.410.1321 Sani-dump key rentals	-300	-700	0		0	-500		-500	
Sub-Total Arena Revenues	-69,300	-58,602	-74,000	1,500	-72,500	-73,000	-77,500	-78,000	-77,500
					0				
15.1.750.1640 RDEK_Col Valley Rec area requisition	-201,920	-201,920	-200,700	-11,275	-211,975	-213,600	-215,900	-218,500	-221,900
15.1.910.1739 Reserves/surplus/transfers	0				0				
Sub-Total-RDEK Operating grant	-201,920	-201,920	-200,700	-11,275	-211,975	-213,600	-215,900	-218,500	-221,900
<b>Total Revenues</b>	<b>-271,220</b>	<b>-260,522</b>	<b>-274,700</b>	<b>-9,775</b>	<b>-284,475</b>	<b>-286,600</b>	<b>-293,400</b>	<b>-296,500</b>	<b>-299,400</b>

**Expenditures**

**Arena Expenses**

15.2.772.2102 Salaries & benefits - FT/PT employees	119,720		122,000	16,725	138,725	141000	143000	145000	145000
15.2.772.2102 Salaries & benefits - PW employees	6,600		6,600	-550	6,050	6100	6200	6300	6400
15.2.772.2102 Salaries & benefits - Admin employees	15,000	134,669	15,000	-5,800	9,200	10000	11000	11000	11000
15.2.772.2106 Training/education/certification	4,000	4,732	2,000	500	2,500		2500		2500
15.2.772.2108 Permits -Boiler/elevator	1,800	1,079	1,800		1,800	1,800	1,800	1,800	1800
15.2.772.2111 Travel	2,500	1,298	2,500	-800	1,700	1800	1800	1800	1800
15.2.710.2125 Office supplies & stationary	800	184	800		800	800	800	800	
15.2.772.2130 Hydro,water and sewer	30,000	20,830	31,000		31,000	32000	33000	34000	35000
15.2.772.2133 Building maint/wshrms/puck brds/fans	22,500	14,250	22,500		22,500	22500	22500	25000	25000
15.2.772.2134 Elevator monitoring & service contract	2,000	600	2,000	-1,000	1,000	1000	1000	1000	1000
15.2.772.2140 Telephone/Wireless internet	4,600	4,227	4,600		4,600	4600	4600	4600	4600
15.2.772.2145 Insurance	18,000	18,078	19,000		19,000	19,000	19,000	19,000	19000
15.2.772.2159 Kitchen expenses	11,000	7,626	11,000		11,000	11,000	11,000	11,000	11000
15.2.772.2160 Parking lot maintenance - snowplowing/gravel	2,000	0	2,000		2,000	2000	2000	2000	2000
15.2.772.2165 Cimco - maintenance	11,000	8,041	12,000		12,000	12000	12000	12000	12000
15.2.772.2166 Propane	9,800	6,738	9,800		9,800	10000	10000	10000	10000
15.2.772.2186 Special projects - referee co-ord. fees	2,000	2,600	2,000		2,000	2000	2000	2000	2000
15.2.772.2193 Zamboni repairs	2,600	3,511	2,800	700	3,500	3700	3900	3900	4000
15.2.772.2194 Equipment repairs & maintenance	2,000	1,460	2,000		2,000	2000	2000	2000	2000
15.2.772.2196 Fuel/tool allowance - Manager	1,800	1,500	1,800		1,800	1800	1800	1800	1800
15.2.772.2950 Equipment hours - internal	1,500	2,080	1,500		1,500	1,500	1,500	1,500	1500
	271,220	233,503	274,700	9,775	284,475	286,600	293,400	296,500	299,400
15.2.820.2220 Contrib to Rec capital	0								
15.2.820.2853 Transfer to recreation reserves/deficit			0		0	0	0	0	0
	0	0	0	0	0	0	0	0	0
<b>Total expenditures</b>	<b>271,220</b>	<b>233,503</b>	<b>274,700</b>	<b>9,775</b>	<b>284,475</b>	<b>286,600</b>	<b>293,400</b>	<b>296,500</b>	<b>299,400</b>
	0	-27,019	0	0	0	0	0	0	0

## Canal Flats Arena

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**CV Recreation**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2019**  
2/3/2020

**Revenue**

	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
Requisition	\$1,014,834	\$1,014,834	\$1,127,000	\$1,178,000	\$1,220,000	\$1,252,500	\$1,280,500
Payments in Lieu of Taxes	4,427	5,110	4,427	4,427	4,427	4,427	4,427
Local Government Grants & Regional Transfers	43,000	45,926	45,000	45,000	45,000	45,000	45,000
Fees & Charges	205,000	228,851	206,150	207,150	208,150	209,150	209,150
Interest		3,000					
Prior Period Surplus	105,656	105,656	100,000	20,000	20,000	20,000	20,000
<b>Total Revenue</b>	<b>1,372,917</b>	<b>1,403,378</b>	<b>1,482,577</b>	<b>1,454,577</b>	<b>1,497,577</b>	<b>1,531,077</b>	<b>1,559,077</b>

**Expenditures**

Salaries & Benefits	4,786	5,082	6,153	6,264	6,563	6,629	6,505
Grants	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Grant for Canal Flats Arena	234,920	234,920	361,975	238,600	404,809	327,913	260,811
Grant - Invermere multi-use facility	125,000	125,000	120,000	120,000	120,000	120,000	120,000
Grant - Lake Windermere Whiteway	7,500	7,500	10,000	10,000	10,000	10,000	10,000
Grant - Akisq'nuk Rec Facility	60,000	60,000	60,000	60,000	60,000		
Interest	1,500	1,500	750				
Shared Overhead	750	667	893	912	929	948	967
<b>Total General</b>	<b>436,456</b>	<b>436,669</b>	<b>561,771</b>	<b>437,776</b>	<b>604,301</b>	<b>467,490</b>	<b>400,283</b>

**Eddie Mountain Memorial Arena**

Salaries & Benefits	444,482	393,722	456,475	468,031	476,509	486,121	495,355
Administration & Overhead	28,350	26,308	33,140	33,975	34,760	35,580	36,475
Operations & Maintenance	99,100	62,981	104,600	97,339	78,100	78,100	78,100
Vehicle & Hauling Costs	9,000	9,828	9,500	9,625	10,260	10,400	10,540
Consulting & Professional Services	8,200		8,200	8,200	8,500	8,500	8,500
Telephone & Utilities	147,544	166,150	159,125	163,300	166,450	170,400	174,050
Shared Overhead	54,785	53,967	60,766	62,331	63,220	64,486	65,774
<b>Total Eddie Mountain Memorial Arena</b>	<b>791,461</b>	<b>712,956</b>	<b>831,806</b>	<b>842,801</b>	<b>837,799</b>	<b>853,587</b>	<b>868,794</b>

<b>Total Expenditures</b>	<b>1,227,917</b>	<b>1,149,625</b>	<b>1,393,577</b>	<b>1,280,577</b>	<b>1,442,100</b>	<b>1,321,077</b>	<b>1,269,077</b>
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<b>Revenue less Expenditures</b>	<b>145,000</b>	<b>253,753</b>	<b>89,000</b>	<b>174,000</b>	<b>55,477</b>	<b>210,000</b>	<b>290,000</b>
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**CV Recreation**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2019**  
2/3/2020

	<u>2019</u> <u>BUDGET</u>	<u>2019</u> <u>ACTUAL</u>	<u>2020</u> <u>BUDGET</u>	<u>2021</u> <u>BUDGET</u>	<u>2022</u> <u>BUDGET</u>	<u>2023</u> <u>BUDGET</u>	<u>2024</u> <u>BUDGET</u>
Debt Principal Repayment	(33,000)	(33,000)	(34,000)				
Transfers to Reserves				(130,000)		(210,000)	(290,000)
Transfers from Reserves	34,000			125,000	100,000		
Capital Expenditures	(126,000)	(117,709)	(55,000)	(169,000)	(155,477)		
<b>Surplus (Deficit)</b>	<b>20,000</b>	<b>103,043</b>					
 Capital Reserve		123,071					