

Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information

1. Registered Non-Profit Organization No.: n/a (municipality)

2. Project Title: Public Skate and Swim

3. Applicant/Organization. Must be an eligible applicant.

a) **Legal Name of Organization:** City of Cranbrook

b) **Mailing Address:** 40 10th Ave S.

c) **City:** Cranbrook

d) **Postal Code:** V1C 2M8

e) **Main Contact for Application:** Jodine Toorenburgh

f) **Telephone #:** 250-489-0270

g) **Email:** toorenburgh@cranbrook.ca

4. Sponsored Organization. Only complete if applicable.

a) **Legal Name of Organization:**

b) **Mailing Address:**

c) **City:**

d) **Postal Code:**

e) **Main Contact for Application:**

f) **Telephone #:**

g) **Email:**

Section B – Grant Request

1. Enter the grant amount you are requesting from each electoral area.

Electoral Area A \$ _____

Electoral Area E \$ _____

Electoral Area B \$ _____

Electoral Area F \$ _____

Electoral Area C \$ 832.50

Electoral Area G \$ _____

Total Funding Request: \$ 832.50

Electoral Area Descriptions:

Area A: rural Elk Valley

Area B: South Country

Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

Area F: rural Canal Flats to rural Invermere

Area G: Wilmer to Spillimacheen

Office Use Only

EAAC Recommendations				Board Resolution	
A		E		Board Date:	
B		F		Resolution No:	
C	832.50	G		Approved/Denied (\$):	
Total EAAC Recommendation: \$832.50				Funding changes at Board from EAAC recommendation:	

Personal information requested on this funding application is collected under the authority of section 26 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA) and will be used by the Regional District of East Kootenay (RDEK) for evaluation of this application and administration purposes only. Disclosure of personal information by the RDEK is subject to the requirements of FOIPPA. For questions about the collection, use or disclosure of your personal information by the RDEK, contact the RDEK Corporate Officer at 19-24 Avenue South, Cranbrook, BC, V1C 3H8, 250-489-2791.

JAN 15 2020

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

Public Skate and Swim

A public swim and skate from 1-4pm at a date TBD in 2020. These activities will take place at Western Financial Place, which will make it easy for participants to take part in both activities. Rather than having planned activities it is open for participants to do what they liked. This creates a relaxed atmosphere that people really seemed to enjoy at past events. During past swim events we have had on average 300 swimmers (capped at 175 at a time) and 100 Skaters.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

The grant will benefit people living in Cranbrook and surrounding RDEK Electoral areas. The event is open to everyone so this grant will also benefit people visiting from elsewhere.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

The grant allows us to provide people a fun and healthy activity that encourages physical fitness and spending quality time together. Being able to do this at no charge allows people with lower income to take part. Without the grant there will be a charge for participants or if the event takes place on a statutory holiday our facilities would be closed and we would be unable to hold the event.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

Skate and Swim Event Budget Information

Funding:

In addition to Municipal funds we are hoping to receive funds for this event through the Kin Club of Cranbrook (\$472.50), and the RDEK DIGIA grant (\$832.50).

Expenses:

Facility fees, participant fees, staffing, refreshments

1 Front office staff – 4 hrs	\$172.20
2 skate monitors – 6 hr. total	\$129.15
Extra lifeguards – (6 total)	\$578.38
1 Arena technician – 4 hrs.	\$175.02
Refreshments (hot chocolate, cups)	\$100.00
Aquatic Centre – 3 hrs.	\$832.50
Arena, - 3 hrs.	<u>\$472.50</u>
Total expenses -	\$2459.75