

## Request for Decision

File No: UWbk 611 001

**Date** January 28, 2020  
**Author** Brian De Paoli, Engineering Technician  
**Subject** Baynes Lake Seniors' Housing Society Water System Operations Agreement

---

### REQUEST

That the Chair & CAO be authorized to sign the Agreement with the Baynes Lake Seniors' Housing Society (BLSHS) to provide water system operations & reporting services.

### OPTIONS

1. THAT the Chair and CAO be authorized to sign the Agreement with the Baynes Lake Seniors' Housing Society for the provision of water system operations and reporting services for Spirit Pond Haven for the term March 1, 2020 to February 28, 2025.
2. THAT the Baynes Lake Seniors' Housing Society be advised that the RDEK will no longer provide water system operation and reporting services for Spirit Pond Haven effective \_\_\_\_\_; further, that the Chair and CAO be authorized to extend the current agreement to said date.
3. THAT the Chair and CAO be authorized to sign the Agreement with the Baynes Lake Seniors' Housing Society for the provision of water system operations and reporting services for Spirit Pond Haven for the term March 1, 2020 to February 28, 2025 with the following amendments: \_\_\_\_\_

### RECOMMENDATION

Option 1

### BACKGROUND/ANALYSIS

The RDEK Engineering Department has been operating the water system in the eight unit BLSHS-owned housing facility in Baynes Lake under an agreement with the BLSHS since March of 2015. That agreement expires at the end of February 2020.

Under the agreement, an RDEK operator attends the facility bi-weekly and the RDEK provides system operations & monitoring, data recording, reporting & documentation, and emergency response services.

The attached 2020 Agreement is a renewal of the 2015 agreement with the following changes:

- The Overhead rate for labour is increased from 45% to 55% to bring it in line with other RDEK labour services
- The Mileage rate is increased from \$0.50/km to \$0.59/km and is to be revised as per Canada Revenue Agency bulletins
- A section is added in Schedule A defining the RDEK's role in recommending upgrades or improvements to the water system to BLSHS

## **SPECIFIC CONSIDERATIONS**

### **Previous Board Action**

Board approved previous operations agreement in 2015

Attachment: Agreement – Baynes Lake Seniors Housing – 2020-2025