



MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

**February 13, 2020
Regional District Office, Cranbrook, BC**

PRESENT:	Committee Chair M. Sosnowski	Electoral Area A
	Director S. Doehle	Electoral Area B
	Board Chair R. Gay	Electoral Area C
	Director J. Walter	Electoral Area E
	Director S. Clovechok	Electoral Area F
	Director G. Wilkie	Electoral Area G
STAFF:	S. Tomlin	Chief Administrative Officer
	S. Moskal	Corporate Officer
	C. Thom	Executive Assistant (Recording Secretary)

Call to Order

Committee Chair Mike Sosnowski called the meeting to order at 4:00 pm.

Adoption of the Agenda

MOVED by Director Gay
SECONDED by Director Walter

THAT the agenda for the Electoral Area Services Committee meeting be adopted.

CARRIED

Adoption of the Minutes

January 9, 2020 Meeting

MOVED by Director Doehle
SECONDED by Director Wilkie

THAT the Minutes of the Electoral Area Services Committee meeting held on January 9, 2020 be adopted as circulated.

CARRIED

New Business

Fernie Tourism Master Plan Partnership Agreement

48987
MOVED by Director Gay
SECONDED by Director Clovechok

THAT the Chair and CAO be authorized to sign the partnership agreement at the Tier 2 level for implementation of the Fernie Tourism Master Plan for the period January 1, 2020 to December 31, 2024.

CARRIED

AKBLG Convention and Annual General Meeting - Attendance Approval

48988
MOVED by Director Doehle
SECONDED by Director Clovechok

THAT the Chair and Electoral Area Directors be authorized to attend the Association of Kootenay and Boundary Local Governments – Pre Convention Workshop, Convention and Annual Meeting held on April 24 - 26, 2020 in Radium Hot Springs with the Chair's expenses paid from General Administration and the Directors' expenses paid from Electoral Area Administration.

CARRIED

AKBLG Convention and Annual General Meeting Sponsorship

48989

MOVED by Director Gay

SECONDED by Director Clovechok

THAT sponsorship in the amount of \$4,000 for the 2020 Association of Kootenay and Boundary Local Governments Annual Conference be approved for payment from General Administration.

CARRIED

Discretionary Grants-in-Aid - February

48990

MOVED by Director Gay

SECONDED by Director Clovechok

THAT the following Discretionary Grants-in-Aid be approved:

Fernie Chamber of Commerce – Fernie Griz Days 2020

- A - \$3,000

City of Cranbrook – Public Skate and Swim

- C - \$832.50

Columbia Valley Arts Council – Kitchen Fire Suppression System Installation

- F - \$2,000
- G - \$500

CARRIED

48991

MOVED by Director Gay

SECONDED by Director Walter

THAT the following Discretionary Grants-in-Aid be denied:

- Michel Natal Sparwood Heritage Society – Sparwood Museum Improvements

CARRIED

Avery Road Public Access Management Plan

48992

MOVED by Director Walter

SECONDED by Director Gay

THAT the Avery Road Public Access Management Plan be adopted.

CARRIED

Baynes Lake Seniors' Housing Society Water System Operations Agreement

48993

MOVED by Director Doehle

SECONDED by Director Walter

THAT the Chair and CAO be authorized to sign the Agreement with the Baynes Lake Seniors' Housing Society for the provision of water system operations and reporting services for Spirit Pond Haven for the term March 1, 2020 to February 28, 2025.

CARRIED

Draft 2020 - 2024 Financial Plan

Holly Ronnquist, CFO, presented the draft 2020 - 2024 Financial Plan.

Bylaws**Bylaw No. 2980 (Wilmer Community Club Contribution Service) - Introduction**

48994

MOVED by Director Wilkie

SECONDED by Director Clovechok

THAT the Wilmer Community Club's operating grant be increased to \$8,700 in 2020 and \$9,000 in 2021, subject to the adoption of Bylaw No. 2980.

CARRIED

48995

MOVED by Director Clovechok

SECONDED by Director Wilkie

THAT Bylaw No. 2980 cited as "Regional District of East Kootenay - Wilmer Community Club Contribution Service Establishment Bylaw No. 2278, 2010 - Amendment Bylaw No. 1, 2020" be introduced.

CARRIED

Adjourn to Closed

MOVED by Director Gay

SECONDED by Director Clovechok

THAT the meeting adjourn to a Closed Electoral Area Services Committee meeting to consider the following matters:

1. Notice on Titles – Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the RDEK;
2. Utility Advisory Appointments – Section 90(1)(a) of the *Community Charter* personal information about an identifiable individual who is being considered for a position appointed by the RDEK; and
3. Timber Ridge and Swansea Water Construction Contract – Section 90(1)(j) of the *Community Charter* – information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

The meeting adjourned to closed at 4:35 pm.

Committee Chair Mike Sosnowski

Shannon Moskal, Corporate Officer