



MINUTES OF THE BOARD OF DIRECTORS MEETING

October 11, 2024
Regional District Office, Cranbrook, BC

PRESENT:	Board Chair R. Gay	Electoral Area C
	Director T. McDonald	Electoral Area A
	Director S. Doehle	Electoral Area B
	Director J. Walter	Electoral Area E
	Director S. Clovechok	Electoral Area F
	Director R. Schnider	Electoral Area G (via Zoom)
	Director W. Price	City of Cranbrook
	Director N. Blissett	City of Cranbrook
	Alternate Director K. McIsaac	City of Fernie
	Director D. McCormick	City of Kimberley
	Director S. Fairbairn	District of Elkford
	Director A. Miller	District of Invermere
	Director D. Wilks	District of Sparwood
	Director M. Doherty	Village of Canal Flats
	Director M. Gray	Village of Radium Hot Springs
ABSENT:	Director N. Milligan	City of Fernie
STAFF:	S. Tomlin	Chief Administrative Officer
	T. Hlushak	Corporate Officer
	C. Thom	Executive Assistant (Recording Secretary)

Call to Order

The meeting was called to order at 9:00am.

Adoption of the Agenda

51953

MOVED by Director Wilks

SECONDED by Director Doherty

THAT the agenda for the RDEK Board of Directors meeting be adopted.

CARRIED

Adoption of the Minutes

September 6, 2024 Meeting

51954

MOVED by Director Fairbairn

SECONDED by Director Price

THAT the Minutes of the RDEK Board of Directors meeting held on September 6, 2024 be adopted as circulated.

CARRIED

Invited Presentations & Delegations

STARS - Critical Care Anywhere

Glenda Farnden, Sr. Municipal Relations Liaison and Jackie Seely, Municipal Relations Liaison, STARS, provided an overview of STARS critical care services, newest innovations and technology, statistical information specific to the region and the Municipal Initiative Program. STARS is seeking partnership with the RDEK within the STARS Municipal Initiative Program and requested annual funding of \$2 per capital for a three-year term.

United Way BC

Tracey Amy, Regional Coordinator - East Kootenays, United Way BC, provided a summary of initiatives that United Way BC is supporting in the East Kootenays and addressed local impacts, investments and challenges faced within the region.

New Business

STARS - Critical Care Anywhere

51955

MOVED by Director Gray

SECONDED by Director Miller

THAT the request from STARS for annual operational funding be referred to the 2025 - 2029 Financial Plan process for consideration.

CARRIED

Committee Recommendations

Columbia Valley Services Committee

Columbia Valley Search and Rescue - Letter of Support

51956

MOVED by Director Clovechok

SECONDED by Director Doherty

THAT a letter be sent to British Columbia Search and Rescue expressing concern towards the decreased funding allocation for the Columbia Valley Search and Rescue.

CARRIED

Columbia Valley Landfill Scale Operations Contract

51957

MOVED by Director Clovechok

SECONDED by Director Schnider

THAT the Columbia Valley Scale House Operations Contract with Sparkling Creek Silviculture be extended for an additional five-year term for a total price of \$588,212.

CARRIED

Electoral Area Services Committee

2024 Elected Officials Meeting - Attendance Approval

51958

MOVED by Director Clovechok

SECONDED by Director Walter

THAT Chair Rob Gay and Director Thomas McDonald be authorized to attend the 2024 Elected Officials Meeting held on October 23, 2024 in Fernie with the Chair's expenses paid from General Administration and the Directors' expenses paid from Electoral Area Administration.

CARRIED

Regional Parks Plan Amendment No. 19 – Silver Spring Public Access

51959

MOVED by Director McDonald

SECONDED by Director Schnider

THAT the Board designate Silver Spring Public Access as an Electoral Area B Park and amend Section 3 of Schedule B Regional Parks Plan to include B3.5 Silver Spring Public Access.

CARRIED

51960

MOVED by Director Gay

SECONDED by Director Walter

THAT the Chair and CAO be authorized to sign an agreement with Cardinal Meadows LLC to operate the Silver Spring Public Access Park as a Day Use Public Park and Parking Area.

CARRIED

Regional Parks Plan Amendment No. 20 – Moyie Lake Public Access

51961

MOVED by Director Gay

SECONDED by Director Clovechok

THAT the Board designate Moyie Lake Public Access as an Electoral Area C Park and amend Section 4 of Schedule B Regional Parks Plan to include B4.2 Moyie Lake Public Access.

CARRIED

Fernie Valley Trail Development

51962

MOVED by Director McDonald

SECONDED by Director Schnider

THAT an application be submitted to the BC Active Transportation Infrastructure grant program for \$500,000 to support Phase 2 paved trail construction between the City of Fernie and Fernie Alpine Resort along Highway 3 and Fernie Ski Hill Rd south of Fernie BC;

and further, that once constructed, the trail be added to the RDEK Parks Plan as an Electoral Area A park.

CARRIED

Discretionary Grants-in-Aid – October 2024

51963

MOVED by Director Clovechok

SECONDED by Director Walter

THAT the following Discretionary Grants-in-Aid be approved:

Canadian Mental Health Association for the Kootenays - Essential Items Project

- B - \$1,000
- C - \$2,000
- E - \$1,000

Windermere Valley Youth Centre – Basketball Skills Clinic

- F - \$2,500
- G - \$500

CARRIED

Budget Amendment - Short-Term Rental Enforcement

51964

MOVED by Director Gay

SECONDED by Director Clovechok

THAT the Electoral Area Services Budget be increased by \$71,000 for short-term rental compliance services;

and further, that the 2024 – 2028 Five-Year Financial Plan be amended.

CARRIED

Bylaw No. 3350 (East Side Lake Windermere Water System Service) - Introduction

51965

MOVED by Director Clovechok

SECONDED by Director Schnider

THAT Bylaw No. 3350 cited as "Regional District of East Kootenay – East Side Lake Windermere Water System Service Establishment Bylaw No. 2786, 2017 – Amendment No. 5, 2024" be introduced.

CARRIED

Notice on Title (4472 Moan Road, Skookumchuck Prairie Area)

51966

MOVED by Director Walter

SECONDED by Director Clovechok

THAT the Corporate Officer be directed to file a Notice on Title on the property legally described as Lot A, District Lot 342 Kootenay District, Plan EPP54283, 4472 Moan Road in the Skookumchuck Prairie area, for contravention of RDEK bylaws, and that no further action be taken.

CARRIED

Governance & Regional Services Committee

Cheque Register - September 2024

51967

MOVED by Director Gray

SECONDED by Director Wilks

THAT the cheque register for the RDEK General Account for September 2024 in the amount of \$3,143,550.32 be approved as paid.

CARRIED

Yellow Bin Recycling Program Continuation

51968

MOVED by Director Gay

SECONDED by Director Schnider

THAT staff prepare a plan to phase out the Yellow Bin Recycling Program in 2025.

CARRIED

Rural Transfer Station Network Optimization and Options

51969

MOVED by Director Miller

SECONDED by Director Doherty

THAT staff prepare a plan for an optimized transfer station network that develops or expands existing sites, considers new sites for development if existing cannot be expanded, and proposes closure of low volume and undevelopable sites.

CARRIED

The meeting recessed at 9:53am and reconvened at 10:05am.

Planning & Development Services Committee

Bylaw No. 3342 & Bylaw No. 3343 (Moyie / Teck Metals Ltd.) - Introduction

51970

MOVED by Director Gay

SECONDED by Director Fairbairn

THAT Bylaw No. 3342 cited as "Regional District of East Kootenay – Moyie & Area Official Community Plan Bylaw No. 2912, 2019 – Amendment Bylaw No. 6, 2024 (Moyie / Teck Metals Ltd.)" be introduced;

and further, that the Board is satisfied that the OCP consultation identified in the staff report is appropriate.

CARRIED

51971

MOVED by Director Gay

SECONDED by Director McCormick

THAT Bylaw No. 3343 cited as "Regional District of East Kootenay – Electoral Area C South Zoning & Floodplain Management Bylaw No. 2913, 2019 – Amendment Bylaw No. 27, 2024 (Moyie / Teck Metals Ltd.)" be introduced.

CARRIED

DVP No. 19-24 (Windermere South / Blakley & Perrin)

51972

MOVED by Director Wilks

SECONDED by Director Gray

THAT Development Variance Permit No. 19-24 (Windermere South / Blakley & Perrin) be granted to increase the size of the sign to 2.7m² and 292m² of external storage to be located behind the fenced area as indicated in the September 23, 2024 staff report.

OPPOSED: Director Clovechok, Director Doehle, Director Fairbairn, Director Gay, Director McDonald, Director Miller, and Alternate Director McIsaac

CARRIED

TUP No. 7-24 (Rushmere / Fischer)

51973

MOVED by Director Schnider

SECONDED by Director Doherty

THAT Temporary Use Permit No. 7-24 (Rushmere / Fischer) be granted, subject to a 13-month term and that renewal of the permit will not be considered unless development of a single family dwelling is underway.

CARRIED

STR TUP No. 105-24 (Windermere North / vanOuwkerk)

51974

MOVED by Director Wilks

SECONDED by Director Doehle

THAT Short Term Rental Temporary Use Permit No. STR 105-24 (Windermere North / vanOuwkerk) be granted for a maximum occupancy of 10 guests with the following additional permit conditions:

1. On-street parking by guests is prohibited.
2. Five off-street parking spaces must be provided for guests.

CARRIED

STR TUP No. 106-24 (Panorama / Hearthstone Vacations Inc.)

51975

MOVED by Director Wilks

SECONDED by Director Schnider

THAT Short Term Rental Temporary Use Permit No. STR 106-24 (Panorama / Hearthstone Vacations Inc.) be granted for a maximum occupancy of 10 guests with the following additional permit conditions:

1. On-street parking by guests is prohibited.
2. Five off-street parking spaces must be provided for guests.

CARRIED

STR TUP No. 121-24 (Fairmont Hot Springs / Glazer)

51976

MOVED by Director McDonald

SECONDED by Director Doherty

THAT Short Term Rental Temporary Use Permit No. STR 121-24 (Fairmont Hot Springs / Glazer) be granted for a maximum occupancy of 10 guests with the following additional permit conditions:

1. On-street parking by guests is prohibited.
2. Five off-street parking spaces must be provided for guests.

CARRIED

Request for Letter of Concurrence for a proposed Communications Site (Elkford / Rogers Communications Inc.)

51977

MOVED by Director Fairbairn

SECONDED by Director McDonald

THAT Rogers Communications Inc. be advised:

- a. Rogers Communication Inc., has satisfactorily completed its consultation with the Regional District of East Kootenay;
- b. The Regional District of East Kootenay is satisfied with Rogers Communications Inc.'s public consultation process; and
- c. The Regional District of East Kootenay concurs with Rogers Communications Inc.'s proposal to build a telecommunications tower located near the top of the Wapiti Ski Hill located at 1000 Natal Road in Elkford, provided it is constructed substantially in accordance with the plans submitted to the Regional District of East Kootenay.

CARRIED

Bylaws

Bylaw No. 3350 (East Side Lake Windermere Water System Service)

51978

MOVED by Director Clovechok

SECONDED by Director Doherty

THAT Bylaw No. 3350 cited as "Regional District of East Kootenay – East Side Lake Windermere Water System Service Establishment Bylaw No. 2786, 2017 – Amendment Bylaw No. 5, 2024." be read a first, second and third time.

CARRIED

51979

MOVED by Director Clovechok

SECONDED by Director Doherty

THAT Bylaw No. 3350 cited as "Regional District of East Kootenay – East Side Lake Windermere Water System Service Establishment Bylaw No. 2786, 2017 – Amendment Bylaw No. 5, 2024." be adopted.

CARRIED

Planning Bylaws

Bylaw No. 3293 & Bylaw No. 3294 (Cranbrook West / Faiers & McNiven)

51980

MOVED by Director Clovechok

SECONDED by Director McDonald

THAT Bylaw No. 3293 cited as "Regional District of East Kootenay – Rockyview Official Community Plan Bylaw No. 2255, 2010 – Amendment Bylaw No. 35, 2024 (Cranbrook West / Faiers & McNiven)" be adopted.

OPPOSED: Director Blissett, and Director Price

CARRIED

51981

MOVED by Director Walter

SECONDED by Director Doherty

THAT Bylaw No. 3294 cited as "Regional District of East Kootenay – Electoral Area C South Zoning & Floodplain Management Bylaw No. 2913, 2019 – Amendment Bylaw No. 24, 2024 (Cranbrook West / Faiers & McNiven)" be adopted.

OPPOSED: Director Blissett, and Director Price

CARRIED

Bylaw No. 3342 & Bylaw No. 3343 (Moyie / Teck Metals Ltd.)

51982

MOVED by Director Walter
SECONDED by Director Wilks

THAT Bylaw No. 3342 cited as "Regional District of East Kootenay – Moyie & Area Official Community Plan Bylaw No. 2912, 2019 – Amendment Bylaw No. 6, 2024 (Moyie / Teck Metals Ltd.)" be read a first and second time.

CARRIED

51983

MOVED by Director Clovechok
SECONDED by Director Walter

THAT Bylaw No. 3343 cited as "Regional District of East Kootenay – Electoral Area C South Zoning & Floodplain Management Bylaw No. 2913, 2019 – Amendment Bylaw No. 27, 2024 (Moyie / Teck Metals Ltd.)" be read a first and second time.

CARRIED

51984

MOVED by Director McDonald
SECONDED by Director Walter

THAT a public hearing be held regarding Bylaw No. 3342 and Bylaw No. 3343 and the hearing be delegated to:

- Director Rob Gay, Electoral Area C
- Director Wayne Price, City of Cranbrook
- Director Norma Blissett, City of Cranbrook

CARRIED

Director Roberta Schnider left the meeting at 10:51am.

Adjourn to Closed

51985

MOVED by Director McCormick
SECONDED by Director Doherty

THAT the meeting adjourn to a Closed RDEK Board of Directors meeting to consider the following matters:

1. Yellow Bin Contract and Third Party Agreement – Section 90(1)(j) of the *Community Charter* – information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and
2. Bylaw Non-Compliance – Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the RDEK.

CARRIED

The meeting adjourned to closed at 11:00am.

Chair Rob C. Gay

Tina Hlushak, Corporate Officer