

# Discretionary Grants-in-Aid Application Form

## Section A – Applicant /Organization Information

1. **Registered Non-Profit Organization No.:** 108972

2. **Project Title:** Windermere Elementary School PAC Carnival

3. **Applicant/Organization.** Must be an eligible applicant.

a) **Legal Name of Organization:** Windermere Elementary School

b) **Mailing Address:** 4747 Government Street

c) **City:** Windermere

d) **Postal Code:** V0B2L2

e) **Main Contact for Application:** Keri Gust

f) **Telephone #:** 2503426640

g) **Email:** keri.gust@sd6.bc.ca

4. **Sponsored Organization.** Only complete if applicable.

a) **Legal Name of Organization:** Windermere Elementary School PAC

b) **Mailing Address:** 4747 Government Street

c) **City:** Windermere

d) **Postal Code:** V0B2L2

e) **Main Contact for Application:** Karla Muzyka

f) **Telephone #:** 3066079339

g) **Email:** karlamuzyka11@gmail.com

## Section B – Grant Request

1. **Enter the grant amount you are requesting from each electoral area.**

Electoral Area A \$ \_\_\_\_\_

Electoral Area E \$ \_\_\_\_\_

Electoral Area B \$ \_\_\_\_\_

Electoral Area F \$ 700

Electoral Area C \$ \_\_\_\_\_

Electoral Area G \$ 300

**Total Funding Request** \$ 1000

### Electoral Area Descriptions:

**Area A:** rural Elk Valley

**Area B:** South Country

**Area C:** rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

**Area E:** rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

**Area F:** rural Canal Flats to rural Invermere

**Area G:** Wilmer to Spillimacheen

## Office Use Only

EAAC Recommendations				Board Resolution	
A		E		Board Date:	
B		F	\$700	Resolution No:	
C		G	\$300	Approved/Denied (\$):	
Total EAAC Recommendation:				Funding changes at Board from EAAC recommendation:	
\$1,000					

**2. Purpose of Grant.**

Provide a clear description of the nature of the project and how the grant will be used.

With the success of our previous fall community carnivals, Windermere Elementary School is excited to be hosting the community carnival again for all families in our Columbia Valley to enjoy. This event will be held September 21, 2025. It will provide an enriching experience for families in the Columbia Valley while supporting student success at Windermere Elementary School. Last year we were excited to welcome approximately 1000 guests and about 100 volunteers including the Invermere Rockies. We look forward to welcoming everyone back again for another great carnival.

The grant will support the event in covering the expenses of Carnivals at Heart Inflatable Game Obstacle Company and the Reptile Zoo.

**3. Areas Benefiting.**

List the specific areas that will benefit from the grant. Please see page 1, Section B for the descriptions of the Electoral Areas and identify the specific Area(s) that this grant will benefit. I.e. Areas A and C.

Area F is the primary area that benefits from the event with Windermere school being the catchment for families in this area.

Area G also has many families who attend the carnival enjoying this community event.

**4. Benefits.**

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs..

Your support will ensure this exciting event is a success. You will be providing a community carnival that will give our exceptional children and families in your area a fun meaningful sense of community that demonstrates how valued they are.

The funds raised will provide Windermere Elementary School students, K-7 a chance to reach our goals with enriched program experiences and materials to encourage our children to be lifelong learners.

The 2024 Carnival profited \$1317.38. These funds made it possible for the school to purchase various items to support the experience of the children. Some purchases included stem learning materials, sport experiences, hot lunch program and other food experiences such as Christmas dinner and pizza for school spirit week to give the children a feeling of being valued and celebrated.

There is also a breakfast program that is supplemented by these funds which ensures each child has access to a healthy start to their days. The school was also able to purchase library books, kitchen supplies and gifts to send off the grade sevens.

**Section C – Required Additional Information**

All applications **must include the following additional information:**

**Project Budget**

- Provide a budget detailing revenue, expenditures and in-kind contributions. The budget must clearly show all funds received from other sources.

**Project Partners**

- Identify any partners or resources which will be assisting you during this project.

*Additional Information is not to exceed 6 single-side pages or 3 double-side pages.*

Proposals may be submitted by mail, email, fax or dropped off to:

Attention: Corporate Services  
Regional District of East Kootenay  
19–24 Avenue South, Cranbrook BC V1C 3H8

Email: corporateservicesdept@rdek.bc.ca

Fax: 250-489-3498

## Project Budget Template

PROJECT EXPENSES	Amount
Carnivals for Kids at Heart	6500
Reptile Parties Inc	840
Accommodation for Reptile Parties Inc	250
Event Liability insurance	450
Local View Printing	80
Pizza Pizza	810
Hardcour Parkour	400
Laser Tag Guns	538
Dino Dig/Glitter Tattoos	195
Musician Thank Yous	125
Candy/Paint/Treats/extras	250
<b>TOTAL Estimated PROJECT EXPENSES:</b>	<b>10,438</b>
PROJECT REVENUE SOURCES	Amount
RDEK DGIA request - unconfirmed	1000
CBT-unconfirmed	750
Kinsmen Club	500
RCL-unconfirmed	500
Private Donations-unconfirmed estimate.	1688
Ticket Sales - unconfirmed amount from approx 1000 people.	6000
<b>TOTAL PROJECT REVENUE:</b>	<b>10438</b>

- *Indicate in budget if Project Revenue Sources are confirmed/unconfirmed.*
- *Total Project Expenses should equal Total Project Revenue. Include supporting information in application if totals do not align.*
- *Identify any partners or resources that will be assisting you during this project. Project partners may be included under Revenue Sources.*