



## MINUTES OF THE BOARD OF DIRECTORS MEETING

**March 13, 2026**  
**Regional District Office, Cranbrook, BC**

PRESENT:	Board Chair R. Gay	Electoral Area C
	Alternate Director J. Caravetta	Electoral Area A
	Director S. Doehle	Electoral Area B
	Director J. Walter	Electoral Area E
	Director S. Clovechok	Electoral Area F
	Director R. Schnider	Electoral Area G
	Director W. Price	City of Cranbrook
	Director N. Blissett	City of Cranbrook
	Director N. Milligan	City of Fernie
	Director D. McCormick	City of Kimberley
	Director S. Fairbairn	District of Elkford
	Director A. Miller	District of Invermere
	Director D. Wilks	District of Sparwood
	Director M. Doherty	Village of Canal Flats
	Director M. Gray	Village of Radium Hot Springs
ABSENT:	Director T. McDonald	Electoral Area A
STAFF:	S. Tomlin	Chief Administrative Officer
	T. Hlushak	Corporate Officer
	C. Thom	Executive Assistant (Recording Secretary)

### Call to Order

The meeting was called to order at 9:00am.

Shawn Tomlin, CAO, introduced Jeff Blanchard, Environmental Services Manager.

### Adoption of the Agenda

52866

MOVED by Director Gray

SECONDED by Director Miller

THAT the agenda for the RDEK Board of Directors meeting be adopted.

CARRIED

### Adoption of the Minutes

#### February 13, 2026 Meeting

52867

MOVED by Director Milligan

SECONDED by Director Miller

THAT the Minutes of the RDEK Board of Directors meeting held on February 13, 2026 be adopted as circulated.

CARRIED

### Invited Presentations & Delegations

#### How Columbia Valley Shaped Olympic Journey

Cassidy Gray and Amelia Smart spoke of their journey to the Winter Olympics and highlighted how support from the Columbia Valley helped them become professional athletes and successful in life.

**Committee Recommendations**

**Electoral Area Services Committee**

**Union of BC Municipalities – 2026 Membership Dues**

52868

MOVED by Director Gay

SECONDED by Director Walter

THAT the UBCM annual membership dues in the amount of \$11,022.14 be approved for payment from the Electoral Area Administration Service.

CARRIED

**Discretionary Grants-in-Aid – March 2026**

52869

MOVED by Director Schnider

SECONDED by Director Gay

THAT the following Discretionary Grants-in-Aid be approved:

Fernie Chamber of Commerce – Griz Days

- A - \$3,000

Freedom Equine Association – Ponies & Planks Skijoring Fundraiser 2026

- A - \$1,000
- C - \$300
- E - \$300

Wardner Community Association – Wardner Community Park Septic System

- C - \$3,000

Wings Over the Rockies Nature Festival Society – Essential Event Infrastructure Signage

- F - \$1,000
- G - \$1,000

Family Dynamix Association – Victim Services Funding

- F - \$15,266
- G - \$2,026

CARRIED

**Electoral Area C Recreation and Culture Contribution Service**

52870

MOVED by Director Gay

SECONDED by Director Doehle

THAT the City of Cranbrook be advised that survey results did not indicate sufficient resident support to establish an Electoral Area C Recreation and Culture Contribution Service;

and further, that an elector assent process will not be held in conjunction with the 2026 local government elections.

CARRIED

**Dicken Road Safety Committee - Hartley Creek Bridge Construction**

52871

MOVED by Alternate Director Caravetta

SECONDED by Director Gay

THAT a letter be sent to the Ministry of Transportation and Transit requesting that an alternate detour route be considered for the Hartley Creek Bridge construction to avoid using Dicken Road, given unacceptable safety and traffic congestion impacts.

CARRIED

**Notice on Title (5001 Booth Creek Road, Wycliffe Area)**

52872  
MOVED by Director Gay  
SECONDED by Director Walter

THAT the Corporate Officer be directed to file a Notice on Title on the property legally described as Lot 2, District Lot 11545 Kootenay District, Plan NEP8144, 5001 Booth Creek Road in the Wycliffe area, for contravention of RDEK bylaws, and that no further action be taken.

CARRIED

**Notice on Title (6044 Highway 93/95, Wasa Area)**

52873  
MOVED by Director Walter  
SECONDED by Director Schneider

THAT the Corporate Officer be directed to file a Notice on Title on the property legally described as Sublot 7, District Lot 334 Kootenay District, Plan X8, 6044 Highway 93/95 in the Wasa area for contravention of RDEK bylaws, and that no further action be taken.

CARRIED

**Notice on Title (836 Waldo Road, Baynes Lake Area)**

52874  
MOVED by Director Doehle  
SECONDED by Director Walter

THAT the Corporate Officer be directed to file a Notice on Title on the property legally described as Lot 3, Block 26, District Lot 132 Kootenay District, Plan NEP1181, 836 Waldo Road in the Baynes Lake area, for contravention of RDEK bylaws, and that no further action be taken.

CARRIED

**Notice on Title (Terrace Drive, Kooconusa-West Area)**

52875  
MOVED by Director Doehle  
SECONDED by Director Gay

THAT the Corporate Officer be directed to file a Notice on Title on the properties legally described as Strata Lot 60 & Lot 61, District Lot 10348 Kootenay District, Strata Plan EPS832, Together With an Interest in The Common Property in Proportion to The Unit Entitlement of The Strata Lot as Shown on Form V, Terrace Drive in the Kooconusa-West area, for contravention of RDEK bylaws, and that no further action be taken.

CARRIED

**Elk Valley Services Committee**

**Elk Valley Victim Assistance Program Contract**

52876  
MOVED by Director Milligan  
SECONDED by Director Doehle

THAT the contract for the delivery of Elk Valley Victim Assistance Program be direct awarded to Kodawari Enterprises Inc. for a three-year term, commencing April 1, 2026.

CARRIED

**Governance & Regional Services Committee**

**Kootenay Connect - Columbia Lake Ecological Corridor**

52877  
MOVED by Director Clovechok  
SECONDED by Director Gray

THAT Kootenay Connect and the Kootenay Connectivity Working Group be invited to participate in the next major review of the Official Community Plan in the Columbia Lake area

CARRIED

52878  
MOVED by Director Clovechok  
SECONDED by Alternate Director Caravetta

THAT Kootenay Connect and the Kootenay Connectivity Working Group be invited to review the Official Community Plan in the Columbia Lake area and recommend updates to facilitate the Columbia Lake Ecological Corridor.

CARRIED

**Cheque Register - February 2026**

52879  
MOVED by Director Milligan  
SECONDED by Director Miller

THAT the cheque register for the RDEK General Account for February 2026 in the amount of \$2,131,641.17 be approved as paid.

CARRIED

**2025 Audit Planning Report from BDO Canada LLP**

52880  
MOVED by Director Miller  
SECONDED by Director Schnider

THAT BDO Canada LLP be advised for the purposes of the audit, the appropriate person in the governance structure with whom to communicate, is the Board Chair.

CARRIED

**Provision of IT Services to District of Invermere**

52881  
MOVED by Director Milligan  
SECONDED by Director Miller

THAT the Chair and CAO be authorized to sign the Agreement with the District of Invermere for provision of IT services for the term April 1, 2026 – March 31, 2029.

CARRIED

**Time Zone Observance in the East Kootenay**

52882  
MOVED by Director Wilks  
SECONDED by Director Blissett

THAT effective November 1, 2026, all affected areas within the RDEK observe Mountain Standard Time year-round in order to align with Pacific Time.

OPPOSED: Director Clovechok, Director Doherty, Director Fairbairn, Director Gay, Director Gray, Director Milligan, and Director Schnider

CARRIED

**Bylaw No. 3454 (2026 - 2030 Five-Year Financial Plan) - Introduction**

52883  
MOVED by Director Milligan  
SECONDED by Director Clovechok

THAT Bylaw No. 3454 cited as "Regional District of East Kootenay - 2026 - 2030 Five-Year Financial Plan Bylaw No. 3454, 2026" be introduced.

CARRIED

**Columbia Valley Airport Society Tax Receipt Issuance**

52884

MOVED by Director Schnider

SECONDED by Director Milligan

THAT the Columbia Valley Airport Society be notified that the RDEK is not able to provide tax receipts for donations to be passed through to the Columbia Valley Airport Society without the establishment of a Columbia Valley Airport funding service.

CARRIED

**Groundwater Monitoring Contract**

52885

MOVED by Director Miller

SECONDED by Director Clovechok

THAT the proposal provided by Sperling Hansen Associates for Groundwater Monitoring at RDEK solid waste and septage facilities be accepted and the Chair and CAO be authorized to sign a contract with Sperling Hansen Associates for a five (5) year term at a cost of \$484,436.

CARRIED

**Deputy Chief Financial Officer - Appointment**

52886

MOVED by Director Milligan

SECONDED by Director Doherty

THAT Dustin Gotaas be appointed as Deputy Chief Financial Officer for the duration of Natalie Weitzel's maternity and parental leave, effective on or around August 1, 2026.

CARRIED

**Planning & Development Services Committee**

**Bylaw No. 3439 & Bylaw No. 3440 (Columbia Lake West Side / Shybunka) - Introduction**

52887

MOVED by Director Clovechok

SECONDED by Director Doherty

THAT Bylaw No. 3439 cited as "Regional District of East Kootenay – Fairmont Hot Springs & Columbia Lake Area Official Community Plan Bylaw No. 2779, 2017 – Amendment Bylaw No. 20, 2025 (Columbia Lake West Side / Shybunka)" be introduced;

and further, that the Board is satisfied that the OCP consultation identified in the staff report is appropriate.

CARRIED

52888

MOVED by Director Miller

SECONDED by Director Gray

THAT Bylaw No. 3440 cited as "Regional District of East Kootenay – Columbia Valley Zoning Bylaw No. 3255, 2023 – Amendment Bylaw No. 31, 2025 (Columbia Lake West Side / Shybunka)" be introduced;

and further, that a "no build" covenant in the location of the archeological site be registered on title prior to bylaw adoption.

CARRIED

**Bylaw No. 3446 & Bylaw No. 3447 (Meadowbrook / Redding) - Introduction**

52889

MOVED by Director Walter  
SECONDED by Director Miller

THAT Bylaw No. 3446 cited as "Regional District of East Kootenay – Kimberley Rural Official Community Plan Bylaw No. 2760, 2017 – Amendment Bylaw No. 8, 2025 (Meadowbrook / Redding)" be introduced;

and further, that the Board is satisfied that the OCP consultation identified in the staff report is appropriate.

CARRIED

52890

MOVED by Director Walter  
SECONDED by Director Doherty

THAT Bylaw No. 3447 cited as "Regional District of East Kootenay – Electoral Area E Zoning and Floodplain Management Bylaw No. 2502, 2014 – Amendment Bylaw No. 50, 2025 (Meadowbrook / Redding)" be introduced.

CARRIED

**Bylaw No. 3451 (Jaffray / Damstrom) - Introduction**

52891

MOVED by Director Doehle  
SECONDED by Director Fairbairn

THAT Bylaw No. 3451 cited as "Regional District of East Kootenay – Jaffray, Tie Lake, Rosen Lake Land Use and Floodplain Management Bylaw No. 1414, 1999 – Amendment Bylaw No. 38, 2026 (Jaffray / Damstrom)" be introduced.

CARRIED

**ALR Exclusion Application (Premier Lake / Skookumchuck Ranch Ltd.)**

52892

MOVED by Director Milligan  
SECONDED by Director Clovechok

THAT the Private Landowner ALR Exclusion application request by Skookumchuck Ranch Ltd. for their properties located at the north end of Premier Lake near Skookumchuck, as identified in the March 2, 2026 staff report, proceed to a public hearing to gather the views of the public on the proposed exclusion application.

CARRIED

**ALR Non-Farm Use Application (Gold Creek / Pedersen)**

52893

MOVED by Director Gay  
SECONDED by Director Milligan

THAT the ALR Non-Farm Use application for property located at 4230 21<sup>st</sup> Street South in Gold Creek be refused.

CARRIED

**DVP No. 1-26 (Windermere East / Regier)**

52894

MOVED by Director Clovechok  
SECONDED by Director Wilks

THAT Development Variance Permit No. 1-26 (Windermere East / Regier) be granted.

CARRIED

**DVP No. 3-26 (Hosmer / Lyons & Nairn Legacy Holdings Ltd.)**

52895

MOVED by Alternate Director Caravetta  
SECONDED by Director Clovechok

THAT Development Variance Permit No. 3-26 (Hosmer / Lyons & Nairn Legacy Holdings Ltd.) be granted.

CARRIED

**Crown Land Licence of Occupation (Flathead / Sinister Sports Inc.)**

52896

MOVED by Director Miller  
SECONDED by Director Price

THAT the Ministry of Water, Land and Resource Stewardship be advised the RDEK supports the Sinister Sports Inc. Crown Land Licence of Occupation application to hold an annual ultra marathon-style running race every August for five years on portions of the Great Divide Trail on Crown land in the Flathead area.

CARRIED

**APC / EAAC 2026 Appointments**

52897

MOVED by Director Clovechok  
SECONDED by Director Milligan

THAT pursuant to Advisory Planning Commission Bylaw No. 2679 and Electoral Area Advisory Commission Bylaw No. 2680, appointments be approved as indicated in the March 4, 2026 Request for Decision prepared by the Planning Manager.

CARRIED

**Bylaws**

**Bylaw No. 3454 (2026 - 2030 Five-Year Financial Plan)**

52898

MOVED by Director Doherty  
SECONDED by Director Doehle

THAT Bylaw No. 3454 cited as "Regional District of East Kootenay - 2026 - 2030 Five-Year Financial Plan Bylaw No. 3454, 2026." be read a first, second and third time.

CARRIED

52899

MOVED by Director Milligan  
SECONDED by Director Miller

THAT Bylaw No. 3454 cited as "Regional District of East Kootenay - 2026 - 2030 Five-Year Financial Plan Bylaw No. 3454, 2026." be adopted.

CARRIED

The meeting recessed at 9:56am and reconvened at 10:10am.

**Planning Bylaws**

**Bylaw No. 3411 (RDEK / Misc)**

52900

MOVED by Director Clovechok  
SECONDED by Director Doehle

THAT Resolution No. 52841 and Resolution No. 52842 be rescinded.

CARRIED

52901  
MOVED by Director Doehle  
SECONDED by Director Milligan

THAT Bylaw No. 3411 cited as "Regional District of East Kootenay – Baynes Lake Official Community Plan Bylaw No. 2319, 2011 – Amendment Bylaw No. 31, 2025 (RDEK / Misc)" be read a third time, as amended.

CARRIED

52902  
MOVED by Director Doehle  
SECONDED by Director Doherty

THAT Bylaw No. 3411 cited as "Regional District of East Kootenay - Baynes Lake Official Community Plan Bylaw No. 2319, 2011 – Amendment Bylaw No. 31, 2025 (RDEK / Misc)" be adopted.

CARRIED

**Bylaw No. 3430 & Bylaw No. 3431 (Fernie Alpine Resort / RCR Timber Landing)**

52903  
MOVED by Director Wilks  
SECONDED by Director Milligan

THAT Resolution No. 52857 and Resolution No. 52858 be rescinded.

CARRIED

52904  
MOVED by Director Clovechok  
SECONDED by Director Doherty

THAT Bylaw No. 3430 cited as "Regional District of East Kootenay – Fernie Alpine Resort Official Community Plan Bylaw No. 2363, 2012 – Amendment Bylaw No. 6, 2025 (Fernie Alpine Resort / RCR Timber Landing)" be read a third time, as amended.

CARRIED

52905  
MOVED by Alternate Director Caravetta  
SECONDED by Director Schnider

THAT Bylaw No. 3431 cited as "Regional District of East Kootenay – Elk Valley Zoning Bylaw No. 829, 1990 – Amendment Bylaw No. 119, 2025 (Fernie Alpine Resort / RCR Timber Landing)" be read a third time, as amended.

CARRIED

**Bylaw No. 3439 & Bylaw No. 3440 (Columbia Lake West Side / Shybunka)**

52906  
MOVED by Director Doherty  
SECONDED by Director Clovechok

THAT Bylaw No. 3439 cited as "Regional District of East Kootenay – Fairmont Hot Springs & Columbia Lake Area Official Community Plan Bylaw No. 2779, 2017 – Amendment Bylaw No. 20, 2025 (Columbia Lake West Side / Shybunka)" be read a first and second time.

CARRIED

52907  
MOVED by Director Clovechok  
SECONDED by Director Doherty

THAT Bylaw No. 3440 cited as "Regional District of East Kootenay – Columbia Valley Zoning Bylaw No. 3255, 2023 – Amendment Bylaw No. 31, 2025 (Columbia Lake West Side / Shybunka)" be read a first and second time.

CARRIED

52908  
MOVED by Director Milligan  
SECONDED by Director Price

THAT a public hearing be held regarding Bylaw No. 3439 and Bylaw No. 3440 and the hearing be delegated to:

Director Susan Clovechok, Electoral Area F  
Director Mark Doherty, Village of Canal Flats

CARRIED

**Bylaw No. 3446 & Bylaw No. 3447 (Meadowbrook / Redding)**

52909  
MOVED by Director Walter  
SECONDED by Director Clovechok

THAT Bylaw No. 3446 cited as "Regional District of East Kootenay – Kimberley Rural Official Community Plan Bylaw No. 2760, 2017 – Amendment Bylaw No. 8, 2025 (Meadowbrook / Redding)" be read a first and second time.

CARRIED

52910  
MOVED by Director Walter  
SECONDED by Director Clovechok

THAT Bylaw No. 3447 cited as "Regional District of East Kootenay – Electoral Area E Zoning and Floodplain Management Bylaw No. 2502, 2014 – Amendment Bylaw No. 50, 2025 (Meadowbrook / Redding)" be read a first and second time.

CARRIED

52911  
MOVED by Director Price  
SECONDED by Director Milligan

THAT a public hearing be held regarding Bylaw No. 3446 and Bylaw No. 3447 and the hearing be delegated to:

Director Jane Walter, Electoral Area E  
Director Don McCormick, City of Kimberley

CARRIED

**Bylaw No. 3451 (Jaffray / Damstrom)**

52912  
MOVED by Director Fairbairn  
SECONDED by Director Doehle

THAT Bylaw No. 3451 cited as "Regional District of East Kootenay – Jaffray, Tie Lake, Rosen Lake Land Use and Floodplain Management Bylaw No. 1414, 1999 – Amendment Bylaw No. 38, 2026 (Jaffray / Damstrom)" be read a first and second time.

CARRIED

52913  
MOVED by Director Milligan  
SECONDED by Director Clovechok

THAT a public hearing be held regarding Bylaw No. 3451 and the hearing be delegated to:

Director Stan Doehle, Electoral Area B  
Director Rob Gay, Electoral Area C

CARRIED

**Adjourn to Closed**

52914

MOVED by Director Gray

SECONDED by Director Milligan

THAT the meeting adjourn to a Closed RDEK Board of Directors meeting to consider the following matter:

Volunteer of the Year Nominations – Section 90(1)(b) of the *Community Charter* – personal information about an identifiable individual who is being considered for a municipal award.

CARRIED

The meeting adjourned to closed at 10:31am.

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Chair Rob C. Gay

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Tina Hlushak, Corporate Officer

DRAFT