

Date April 23, 2026
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Subject Meeting with Cabinet Ministers at UBCM

REQUEST

Determine topics to be discussed with Cabinet Ministers during the UBCM Annual Convention.

OPTIONS

1. THAT the following meetings be scheduled in conjunction with the 2026 UBCM Convention:

Topic: _____ Minister: _____

BACKGROUND/ANALYSIS

Provincial Cabinet Ministers and staff will be available to meet with local governments during the annual convention in September. The deadline to request meetings is undetermined at this time.

Since a very short amount of time is allotted for these meetings (10-15 minutes), please consider the following points when determining the meetings to schedule.

1. A maximum of 3 topics per Minister can be submitted and the topics should be specific and have a specific request attached to them. This information will be submitted when requesting the meeting so that the Minister's staff has an opportunity to prepare appropriate briefing notes.
2. Minister meetings are intended for information and updates, and Minister Staff are to discuss "asks" and actions, as they are the provincial expert on that topic. 20 minutes are allotted with Minister staff meetings.
3. The Board Chair generally leads the discussion but may introduce the topic and then turn it over to a specific Director to provide the details.
4. Due to the limited space in the meeting rooms, the number of Directors designated to attend each of the meetings will be limited to those directly affected by the topic being discussed.